

**TOWN OF BRUNSWICK  
HIGHWAY DEPARTMENT**  
336 Town Office Road  
Troy, New York 12180  
Telephone: 518 279-3461

**APPLICATION FOR ROAD AND DRIVEWAY/CULVERT PERMIT**  
**Permit Fee \$100.00**

**APPLICANT**

Name (Print): \_\_\_\_\_ Signature: \_\_\_\_\_

Phone number: \_\_\_\_\_ Address: \_\_\_\_\_

Property Location: (plot plan with proposed driveway location sketch on reverse side or attach)

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GRANTED  NOT GRANTED

DATE: \_\_\_\_\_ HIGHWAY SUPERINTENDENT: \_\_\_\_\_

(The Town Highway Department must approve drainage, including culvert if required, after construction. Culvert shall be of lined plastic and designed for traffic loading. Thin walled metal or plastic pipe is not acceptable.)

**FINAL APPROVAL** GRANTED  NOT GRANTED

DATE: \_\_\_\_\_ HIGHWAY SUPERINTENDENT: \_\_\_\_\_

- Initial 10' of driveway starting at edge of existing highway pavement to be constructed with a negative grade away from the edge of existing highway pavement.
- Driveway culvert if required shall be a minimum diameter of 12" with a minimum of 12" of coverage.

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\*The applicant will be responsible for any and all damage to the roadway as determined by the Town Superintendent of Highways. The Town Superintendent of Highways will determine what type of repair work is to be performed. The cost of this work will be the responsibility of the applicant. By signing this document the applicant agrees to bear all associated repair costs or as determined by the Town Superintendent of Highways.

**TOWN OF BRUNSWICK  
RECOMMENDED STANDARDS FOR RESIDENTIAL DRIVEWAYS  
AND  
PRIVATE ROADS**

1. Definitions:

a. Residential Driveway - any entrance or exit used by vehicular traffic to or from a one or two family residence, 30' to 150' in length.

b. Private Road - any entrance or exit used by vehicular traffic to or from a one or two family residence, more than 150' in length.

2. Standards:

a. Residential Driveway - 12' travelled width, 3' wide shoulder on each side, and if driveway runs transverse to a slope, a 3' wide and 1' deep (minimum) drainage swale between the shoulder and existing grade on, the uphill side (see residential driveway detail). Maximum grade may not exceed 15 per cent (15' of rise per 100' of length).

b. Private Road - same as residential driveway, but travelled width must be a minimum of 16' (see private road detail). Maximum grade may not exceed 12 per cent (12' of rise per 100' of length). Appendix D

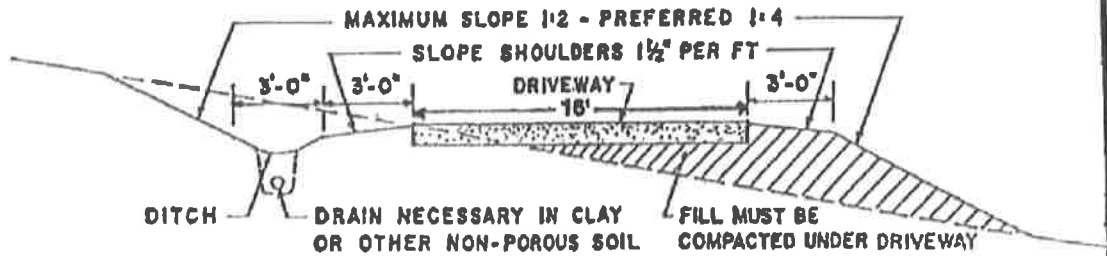
c. All trees must be limbed to a height of 16' above ground elevation over the entire width of a residential driveway or private road (travelled portion and shoulder) to allow free passage of vehicles.

d. Space must be provided on a lot sufficient to construct, at a minimum, a "T" type turnaround at the end of a residential driveway or private road. The type of turnaround to be constructed, if any, will be at the sole discretion of the Town of Brunswick Planning Board and will be based on such factors as length, grades and the surrounding topography of the residential driveway or private road.

e. All residential driveway or private road construction will be in accordance with the Street and Roadway Ordinance of the Town of Brunswick and the New York State Department of Transportation Manual "Policy and Standards for Entrances to State Highways"

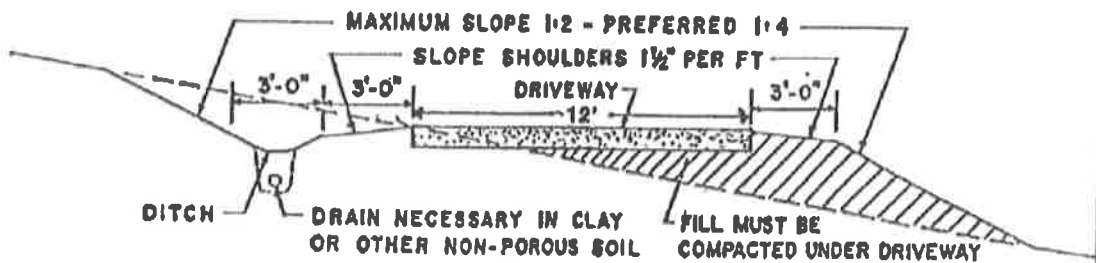
f. All residential driveway or private road construction require a driveway permit application with a \$100.00 permit fee. Driveways/private roads requiring culvert pipes will be a minimum of 12 inches in diameter and 20 feet in length. A minimum of 12 inches of screened gravel or item 4 crusher run of coverage over top of culverts. Driveways/private roads shall be constructed with a level or negative impact to Town roads for the first 10 feet on entrance to Town roads.

## PRIVATE ROAD CROSS-SECTION



NOT TO SCALE

## RESIDENTIAL DRIVEWAY CROSS-SECTION



NOT TO SCALE