

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
DECEMBER 13, 2018, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Casale and Councilman Balistreri.

**Board Members Absent:** None.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Casale. Unanimously approved.

**REPORTS:**

*Town Clerk:* William J. Lewis

Mr. Lewis gave his report for the month of November. \$6,255.47 will be remitted to the Supervisor's office. Recycling fees accounted for \$4,648.00, Community Center fees \$1,125.00, Dog License fees \$330.00 and miscellaneous fees of 152.00. The Community Center had 9 new reservations. January and February of 2019 are almost full and the calls keep coming in. The 2019 RCDOH sponsored rabies vaccination clinics for pets are now posted. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Brandon Hill

Mr. Hill gave his report for the month of November. Department work included: Road patching; Hauled cardboard, tires and appliances to recyclers; Installed new changing tables at the Community Center; Picked up downed trees, brush and leaf bags; Repaired dirt roads; Cleared ditches; Prepared remaining trucks for winter use; Plowed snow and treated icy spots; Hauled sand and mixed with salt; repaired lawn damage; and installed snow fence along several Town roads. Motion to accept the report was made by Councilman Christian and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Water & Sewer Report:* Bill Bradley

Mr. Bradley gave his report for the month of November. All required water samplings were completed. Mr. Bradley has been working with Borrego Solar and High Peaks Solar on their Storm Water Pollution Prevention Plans; Worked with Attorney Cioffi on water main and easement dedications at Brook Hill subdivision; Worked with Attorney Gilchrist on sewer and

water district issues on the Oakwood Property Management project; and has been inspecting projects for storm water management compliance. Also, he was informed that our current meter reading equipment will be listed as obsolete so he has met with another vendor looking at alternatives going forward. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella was not able to attend the meeting. Her report for the month of November has been received. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of November. Other than routine matters, his work included the following: Worked with the Supervisor's office on personnel matters; Drafted a RFP for Planning Board Engineering services; Prepared Resolutions for tonight's meeting; Worked on water line easements and road dedications for the Brook Hill Subdivision; Worked with several departments concerning FOIL requests; and worked on road dedication issues for the Doubleday Estates subdivision (Line Dr.). Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of November. On November 9<sup>th</sup> she hosted the Tamarac Honors Class, librarian Michelle Furlong and teacher Steve Pomposello at the Town Hall to view original historic records of the Forest Park Cemetery. She also discussed the type of records maintained by the Town Clerk. After the visit, they toured the cemetery. Four students have decided to develop a project on the cemetery to submit for a history competition. She will be assisting them with additional research sources. She had several phone inquiries on local history and is continuing conversations with the woman who sent her historical Troy newspapers as she is looking through her personal records for more related mid-20<sup>th</sup> Century items. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of November. After expenses, there were revenues of \$1,690.54. 32.19 tons of material were recycled and 17.64 tons landfilled for the month. There was a brief discussion regarding issues with the recycling center trash compactor. On occasions when it is not working properly or if it is full before a scheduled pickup, at times it has been difficult to contact someone at County Waste to address the problem. Mr. Engster suggested an open dumpster in overflow situations and Highway Superintendent Hill had a new contact person at County Waste. Motion to accept the report was made by councilman Casale and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Natalie Hurteau

Mrs. Hurteau gave her report for the month of November. There were slight decreases from October in print circulation, computer sessions, digital magazines, WiFi connections and

customer count, while eBooks and digital audio books saw an increase. Regular programs are continuing and there are a few new ones starting up. The first Adult Winter Reading Challenge is starting with a kickoff party on 12/28 @ 5pm. It will run through February and there are many special events planned during the program. Another new addition will be the Nonfiction Book Club which will begin on 1/25 @ 6pm. A new Chair Yoga for seniors will be offered once a month in 2019. Albany Public Library has now joined in to be Fine Free and at the recent Director's Association meeting the Brunswick Library was highly praised for being a guide for this movement and also for their passport sales program. Program schedules, special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 75** Resolution to Effect Changes in the August 2018 Water and Sewer Rolls The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 76** Resolution Advising the Rensselaer County Legislature of Municipal Participation in the First Update of the Rensselaer County Multi-Jurisdictional Hazard Mitigation Plan. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 77** Resolution Accepting Bond for Decommissioning of Solar Equipment. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 78** Resolution Acknowledging Report of Examination of Justice Court Records and Dockets as of June 30, 2018. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 181189 through 181286, No. 11618001 through 111618006, No. 113018001 through 113018009 and No. 121418001 through 121418006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Casale.

Unanimously approved.

Individual fund expenses were as follows:

General	\$	82,101.69
Highway	\$	76,309.32
Water	\$	5,068.27
Sewer	\$	335.51
Special Sewer District	\$	333.06
Special Water District	\$	33,450.00

**FURTHER COMMENTS FROM VISITORS:**

None.

**ADJOURNMENT:**

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 7:50 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk