

**TOWN OF BRUNSWICK
ORGANIZATIONAL MEETING
JANUARY 3, 2022, 5:30 p.m.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Sullivan, Councilman Balistreri and Councilman Cipperly.

Board Members Absent: None.

Also Present: Town Attorney, Tom Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the official meeting to order at 5:35 p.m.

RESOLUTIONS:

Resolution No. 1 Resolution Appointing and Fixing 2022 Salaries of Officers and Employees of the Town of Brunswick. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 2 Resolution Fixing Salaries of Elected Officials of the Town of Brunswick for the Year 2022. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 3 Resolution Designating Official Depositories for the Town of Brunswick for the Year 2022. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Cipperly, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 4 Resolution Authorizing Supervisor to Make Inter-Fund Cash Transfers Pursuant to General Municipal Law, Section 9-A, for and During the Fiscal Year 2022. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Christian, Voting Absent; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 5 Resolution Re-Issuing, Re-Adopting and Continuing Town Policies. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 6 Resolution Appointing Members to Planning Board and Zoning Board of Appeals. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 7 Resolution That William J. Lewis III, Town Clerk, Be Appointed the Delegate of Authority Pertaining to Bingo Licenses and Permits for the Town of Brunswick for the Year 2022. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 8 Resolution Authorizing Highway Superintendent to Purchase Equipment, Tools and other Implements in a Total Amount Not to Exceed \$1,500.00 During Fiscal 2022. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 9 Resolution Establishing Petty Cash Funds for the Year 2022. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 10 Resolution Establishing Communications Expense Account for the Town Supervisor for the Year 2022. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 11 Resolution Designating Town Supervisor as the Official Delegate of the Town of Brunswick for the 2022 Annual Meeting of the NYS Association of Towns. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 12 Resolution Designating Official Newspaper and Alternate Official Newspaper for the Town of Brunswick for the Year 2022. The foregoing Resolution, offered by Councilman Cipperly and seconded by Councilman Balistreri, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 13 Resolution Establishing Official and Regular Date, Time and Location for Meetings for the Town Board of the Town of Brunswick for the Year 2022. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 14 Resolution Authorizing Dog Control Officer to Collect Impoundment Fees. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 15 Resolution Authorizing the Buildings and Code Inspector to Collect Fees for Licenses and Permits and Remit them to the Supervisor on a Monthly Basis. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 16 Resolution Designating Polling Places for Election Districts Within Town of Brunswick for and During the Year 2022. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 17 Resolution Appointing Chairpersons of Planning Board and Zoning Board of Appeals. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 18 Resolution Authorizing Checks to Be Signed with Facsimile Signatures. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 19 Resolution Fixing Compensation Payable to Chairpersons and Members of Planning Board and Zoning Board of Appeals for the Year 2022. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 20 Resolution That Town Employees Using their Own Vehicles on Town Business be Reimbursed Therefor at the 2022 Per Mile Rate Allowed by Internal Revenue Service for Business Use of a Personal Vehicle. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 21 Resolution Establishing Keyes Lane Community Center Use Fee. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 22 Resolution Appointing Town Attorney. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Balistreri, was put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

NEW BUSINESS

There was a brief discussion regarding Community Center bookings. Clerk Lewis noted that yearly, almost all weekend days become booked for private parties. We also have: three senior's groups meeting several times per month each; occasional Town, County and State organizations, which normally meet on weekdays; four Brunswick sport leagues that use it for meetings and special events throughout the year, mostly in the evenings. Also, fund raising events sponsored by non-profit town organizations are allowed to be held, dependent upon special approval. There was discussion regarding possibly instituting a minimal maintenance fee to help cover custodial time and general expenses incurred by being open. Every use, no matter time used, requires attention by our custodian for cleanliness bathroom supplies etc.

OLD BUSINESS

None.

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 6:55 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk