

**TOWN OF BRUNSWICK  
SPECIAL MEETING  
OCTOBER 1, 2019, 5:30 p.m.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Christian, Councilman Sullivan and Councilman Casale.

**Board Members Absent:** Councilman Balistreri.

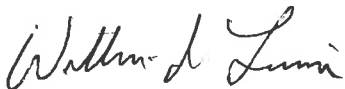
**Also Present:** Town Attorney Thomas Cioffi and Town Clerk, William J. Lewis.

Supervisor Herrington called the Special Meeting to order at 5:35 p.m. The Special Meeting was being held in order for the Town Clerk to distribute the 2020 Tentative Budget to all Board Members and for any other business to come before the Board. Town Clerk Lewis noted that copies of the 2020 Tentative Budget were included in each members meeting packets. Acknowledged by all Board Members in attendance. Supervisor Herrington then asked Town Attorney Thomas Cioffi to explain the budget procedure and timeline. Mr. Cioffi advised that first, the tentative budget is prepared through the Supervisor's office and, as required by law, delivered to the Town Clerk no later than September 30<sup>th</sup>. Town Clerk Mr. Lewis confirmed that he had received it on that date. Next, after the Town Board members review, and with any changes having been made, the Tentative Budget will be voted on by Resolution to become the Preliminary Budget. At this point a Public hearing on the Preliminary Budget will be scheduled which is normally held the Thursday following the General Elections, but can be no later than November 15<sup>th</sup>. After the Public Hearing, the Town Board must approve the Preliminary Budget by Resolution, with or without further changes, as the Final 2020 Budget. This approval must be made no later than November 20<sup>th</sup>. Supervisor Herrington asked if there were any questions at this time. As there were none, he asked for a motion to adjourn.

**ADJOURNMENT:**

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Sullivan. Unanimously approved. The meeting adjourned at 6:00 p.m.

Respectfully submitted,



William J. Lewis  
Town Clerk