

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
JUNE 13, 2019, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Sullivan, Councilman Casale and Councilman Balistreri.

Board Members Absent: None.

Also Present: Town Attorney, Thomas Cioffi and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.
All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

Mr. Joseph Finelli, 20 Westbrook Street, addressed the Board regarding a drainage issue at his property and to offer his thoughts on a possible solution to the problem. A catch basin was to be installed across the street by the Town Highway Department to collect water in that area. He had concerns about the project and, in a conversation with the Highway Superintendent on March 31st, he was informed it would be a few weeks before it was started, which would have given him time to look over the situation himself and then discuss it further with the department. However, the following Tuesday, June 4th, the basin was installed. During installation, an existing drain pipe was uncovered, was cleared and connected to the new catch basin. Deputy Highway Superintendent Delamater confirmed this. This pipe runs underground to his property, and apparently water has never flowed through it since he has owned his home. Now it is running 24/7 and he is concerned about his property and his septic system. He feels the Highway Superintendent was not responsive at all to his concerns. He suggested the water problem could be solved by extending an existing ditch which runs from below his property to Church Street. It is on his side of the road and he figures it would be about 200 feet to where the water is now coming across and would carry the flow from the pipe. Supervisor Herrington assured him this would be looked into more thoroughly and he may have the Town Engineer look at it. He also wanted Mr. Finelli to know that as Supervisor he is always available for residents to contact with issues, especially if they feel their concerns are not being addressed.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Christian. Unanimously approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis gave his report for the month of May. \$18,148.81 will be remitted to the Supervisor's office. Recycling fees accounted for \$4,806.31, Community Center fees \$600.00, Pavilion fees \$600.00, Dog Licensing fees \$434.00, Summer Camp registration fees \$11,375.00 and \$333.00 in miscellaneous fees making up the balance. The Community Center and Town Beach Pavilion each had four new reservations. Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Brandon Hill

Mr. Hill was not able to attend the meeting. Deputy Highway Superintendent Sean Delamater gave the report for the month of May. Department work included: Monthly brush/bag pickup; Preparing Community Center and Town Beach for summer activities; Assisted Water Department with repairs; Patched roads; Graveled dirt roads; Mowed sports complexes and sides of roads; Repaired/installed catch basin and culverts; Hauled gravel for stockpile and hauled baled cardboard for recycling. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley gave his report for the month of May. First he updated everyone on the Troy water main break which had impacted Brunswick and had led to a boil water advisory. He had switched some valves to isolate Brunswick and had been supplying water directly from our storage tank. The repair was done and if the water testing came back negative the advisory should be lifted Saturday. Monthly water sampling was completed. Work included: Repaired two separate 16" water main breaks on Pinewoods Ave.; Repaired an 8" water main break on Robert Dr.; Continued storm water inspections on projects; Answered inquiries regarding the three proposed developments in town; Issued a stop work order at Brunswick Meadows due to continuing storm water violations. Motion to accept the report was made by Councilman Casale and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Charles Golden

Mr. Golden gave his report for the month of May. The report showed \$9,092.99 was collected for Building Permit and Zoning Variance/Planning Board Fees. 25 building permits were issued or renewed, 76 building inspections were performed and active permits totaled 264. The department had 0 code call outs, 7 code complaints, 10 code complaint inspections and 2 fire inspections. An additional 8 follow up inspections were completed. There are 8 Planning Board projects open or approved and 6 with the Zoning Board. 2 more vacant/abandoned properties have been identified. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of May. Other than routine matters, his work included the following: Worked on the bid documents for the sale of a surplus forklift and prepared the resolution for accepting the high bid; Prepared bid documents for the purchase of a roll off trailer for the Recycling Department and prepared the Resolution for accepting the low bid; Worked with our engineering consultant on documents for requesting bids on the Brunswick Community Center damp proofing project, which is out for bid presently; Worked with the Supervisor's office in obtaining actuarial services concerning the Town's health insurance costs for retired employees and prepared the Resolution to accept the proposal; Researched possible acquisition of fire department pre-planning software and services to be used by our fire

companies; Worked with the Supervisor's office in regards to preparing a request for bids for a voice over internet phone system for Town Hall; Worked with the Supervisor's office on personnel issues. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Sullivan. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of May. She devoted about 20 hours reviewing the draft of the history exhibit being developed by Stewart's for their Center Brunswick store. She submitted comments, recommendations and corrections but has not heard back. She helped a gentleman from Pittsburgh locate the grave of his ancestor, Stephen H. Smith, a Civil War soldier buried at Forest Park Cemetery. She was also able to show him where he had lived and his parent's gravesites at Eagle Mill's Cemetery. An inquiry was made by a couple wanting to hold a very small, informal wedding ceremony at Forest Park Cemetery. After consulting with Supervisor Herrington it was decided to permit the ceremony and Mrs. Zankel will make herself available on that date. The couple plans on making a contribution to the Brunswick Historical Society's tombstone restoration fund. A request from a man to feature Forest Park Cemetery on a program entitled "Terrifying Places" was denied. She submitted an article for the Town Newsletter about the 75th Anniversary of the Mountain View Fire Department. They will be holding a celebration later this summer. She mentioned two upcoming events. The Stephentown Historical Society will hold its Strawberry Festival on June 23rd and the Friends of Oakwood Cemetery will hold a program entitled "Nathaniel Hawthorn—the Haunted Mind" on July 2nd. Motion to accept the report was made by Councilman Sullivan and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of May. Revenues for the month were \$4,924.31 and expenses were \$3,794.52 for a total of \$1,129.79. 27.14 tons of materials were recycled and 19.14 tons landfilled for the month. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Sara Hopkins

Ms. Hopkins gave her report for the month of May. First, Supervisor Herrington wanted to congratulate her for the library's award. For the month there were 3916 circulated items, 1126 digital circulations and the customer count was 2681. They processed 27 passports for earnings of \$945.00. The computers logged 200 sessions. There were 401 participants in children's events and 652 for adult events. There were a total of 21 programs last month. Program schedules (new and continuing), special events and news items are available at www.brunswicklibrary.org. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 49 Resolution Accepting Proposal for Actuarial Services. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 50 Resolution Appointing Zoning Board of Appeals Chairman. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 51 Resolution Accepting Sealed Bid for the Purchase of Surplus Town Property. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 52 Resolution Approving Extension of Time for Land Transfer in Connection with Brunswick Plaza Planned Development District. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 53 Resolution Declaring SEQRA Lead Agency on the Brunswick Acres Planned Development District Application. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 54 Resolution Scheduling a Public Hearing on the Brunswick Acres Planned Development Application. The Town Board unanimously agreed to schedule the Public Hearing for July 11, 2019 commencing at 6:30 p.m. at the Town Hall. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 55 Resolution Approving Assignment and Assumption of Pilot Agreement for Hope Solar Farm. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman

Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted

Resolution No. 56 Resolution Accepting Decommissioning Security for Hope Solar Farm.

Attorney Andrew Gilchrist informed the Board that the developers on this project contacted him just this morning advising that they were looking into another bonding/letter of credit, perhaps replacing the one attached to this resolution. The foregoing Resolution was thereupon withdrawn.

Resolution No. 57 Resolution Approving a Sidewalk Maintenance Agreement with Stewart's Shops. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted

Resolution No. 58 Resolution Accepting Sealed Bid for the Purchase of one (1) New 6' X 12' Roll-off Bumper Pull Trailer and Five (5) Compatible Twelve (12) Yard Containers. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

LOCAL LAWS:

Introduction of Proposed Local Law No. 4 of 2019: Councilman Sullivan introduced proposed Local Law No. 4 of 2019 entitled "A Local Law to Amend Chapter 139 of the Code of the Town of Brunswick in Relation to the Alternative Tax Exemption for Veterans", He noted the State has changed some of their laws so the Town needed to make some modifications also to be in compliance. The Board unanimously agreed to hold a Public Hearing on this law on July 11, 2019 at Town Hall, to commence at 6:15 p.m.

Adoption of Local Law No. 3 of 2019: Attorney Gilchrist advised the Board that since multiple Public Hearings had been held, including the one this evening and all requirements had been met, procedurally the Board could act on it at this time. A motion to adopt Introductory Local Law No. 3 of 2019 as Local Law No. 1 of 2019 entitled "A Local Law Establishing a Registry for Vacant Buildings and Property Maintenance Requirements for Lots Containing a Vacant Building" was made by Councilman Balistreri and seconded by Supervisor Herrington. Unanimously approved. The Town Clerk will complete and certify the document and forward to the Department of State for filing.

CORRESPONDENCE:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

Patrick Poletto, Deputy Supervisor advised the Board that he and Councilman Christian had been working with the county and FEMA updating the five year Hazard Mitigation Plan. They have completed the status report on previously identified projects, especially the reservoir dam, and have also identified four more projects for flood mitigation.

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WARRANTS:

Warrants No. 190530 through 190642, No. 51719001 through 51719006, No. 53119001 through 53119009 and No. 61419001 through 61419006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Casale. Unanimously approved. Individual fund expenses were as follows:

General	\$	138,618.41
Highway	\$	54,558.56
Water	\$	21,532.61
Sewer	\$	31,221.81
Special Sewer District	\$	31,180.89
Special Fire Districts	\$	22,179.75

FURTHER COMMENTS FROM VISITORS:

Mr. Jim Tkacik, 387 Brunswick Rd., inquired if there were any long term planning for updating the town water system. Also he was interested in how notifications on boil water advisories were being handled. Bill Bradley, Water Superintendent, explained that it was an imperfect system and he has tried to work with adjacent municipalities and the County to develop a better system.

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk