

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
NOVEMBER 8, 2018, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian, and Councilman Casale.

**Board Members Absent:** Councilman Balistreri.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:00 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

Pat and Colleen Bisceglia, 68 Oneida Ave., addressed the Board. They were requesting a 4 way stop at the intersection where Genesee Street and Frear Park Road intersect from opposite sides with North Lake Avenue. They cited several reasons for the request: There have been numerous accidents at this intersection; Cars traveling North Lake Ave. are constantly speeding through the intersection; the line of sight entering North Lake Ave from either side road is generally poor and extremely bad from Genesee St. when looking north. The curve on North Lake Ave., the brush which grows up on the sides and the speed of oncoming traffic makes it very dangerous. While no one on the Town Board disputed the problem with the intersection, there was a discussion on the legal and/or jurisdictional issues regarding road signage, as North Lake Ave. is a County road. Town attorney Cioffi has been researching Vehicle and Traffic Law and after a brief discussion the consensus was that at the very least, Rensselaer County should be asked for a written approval, and possibly a traffic study may be warranted. Supervisor Herrington agreed to have this looked into further.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Christian made a motion to accept the Minutes of the previous meetings, seconded by Councilman Casale. Unanimously approved.

**REPORTS:**

*Town Clerk:* William J. Lewis

Mr. Lewis gave his report for the month of October. \$7,834.81 will be remitted to the Supervisor's office. Recycling fees accounted for \$5,624.00, Community Center fees \$1,125.00, dog license fees \$523.00 and \$562.00 in miscellaneous fees making up the balance. The Community Center had 12 new reservations and is booked through 2018 and key months in 2019 are filling fast. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Brandon Hill

Mr. Hill gave his report for the month of October. Department work included: Road patching and paving; Cleared ditches; Mowed road sides; Mowed sports fields and Town properties; Made monthly pickups of brush and leaf bags; Hauled cardboard, tires and appliances to recyclers; Replaced missing street signs; Trimmed brush and vines away from traffic signs; Prepared trucks for leaf pickup use; Prepared trucks for winter use – installed plows and sanders; Transported equipment to Berlin for winter storage; built swale at Community Center; Continued cleanup of newly acquired Town Property. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley gave his report for the month of October. The department completed all required water sampling; Located a leak and broken valve at the Summit Apartments; During a fire hydrant survey, found a number of them leaking that need to be repaired; Continued storm water inspections at various projects in town; Met with two companies starting projects regarding implementation of their storm water plans; Continued working with Rensselaer County to verify properties are being correctly billed for sewer service, finding a few more properties which were not; Worked with Marini Builders on easements needed to install a water supply loop; Hired and began training a new employee for the Water Department. Motion to accept the report was made by Councilman Casale and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella gave her report for the month of October. The report showed \$8,814.13 was collected for Building Permit and Zoning Variance/Planning Board Fees. 43 building permits were issued or renewed, 161 building inspections were performed and active permits totaled 268. The department had 2 code call outs, 9 code complaints, 9 code complaint inspections and 6 fire inspections. An additional 6 follow up inspections were completed. There are 6 Planning Board projects open or approved and 2 with the Zoning Board. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of October. Other than routine matters, his work included the following: Prepared notices for Public Hearings regarding the 2019 Town Budget and Mountainview Fire Department Budget; Prepared the contract with the Mountainview Fire Department scheduled to be voted on at tonight's meeting; Prepared Resolutions for tonight's meeting; Worked on personnel matters with the Supervisor's Office; Worked with the Building Department on a large FOIL request; and researched NYS Vehicle and Traffic Law regarding the installation of stop and speed limit signs within the Town. Motion to accept the report was made by Councilman Casale and seconded by Councilman Sullivan. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of October. On October 16<sup>th</sup> she presented a program for the Birchkill Arts & Crafts Guild at the Brunswick Historical Society focused on the Garfield School architecture, school history and handcrafted items from the society's collection of community artwork. Brunswick resident and society member Craig Jenkins participated sharing items handcrafted by his late mother who was a member and President of Birchkill. The Forest Park Cemetery tour on October 30<sup>th</sup> was attended by 80 people. Thanks go out to the Rensselaer County Sheriff's Office for traffic control and to the many volunteers making it all possible. She noted the Highway Department had done a fine job of cleanup and it looked great. \$445.00 was raised for the tombstone resetting fund. She has been discussing possible local history projects for Tamarac High School students with the librarian, and there was interest in Forest Park Cemetery. She is having 20 students visit town Hall to view records and then will take them on a tour of the cemetery. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engsten

Mr. Engster gave his report for the month of October. Revenues for the month were \$5,537.57 and expenses were \$2,269.62 for a total of \$3,267.95. 23.36 tons of materials were recycled and 18.80 tons landfilled for the month. Motion to accept the report was made by Councilman Sullivan and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Natalie Hurteau

Mrs. Hurteau gave her report for the month of October. Customer count totaled 3752. They saw increases in Print circulation (3998), computer sessions (241), WiFi connections (197) and digital magazines (51). There was a slight decrease of eBooks (623) and digital audio books (383). Halloween festivities were a great success. Around 80 people came for the parade and there were 23 cars participating in "Trunk or Treat", drawing approximately 600 people! The Library will host a fundraiser for the High School French Class trip, weekdays from 11/26 through 12/22, where students will gift wrap patron's items in return for a donation. A weekly "Craft the Holidays" program, has started and all the classes are booked with a waiting list started. Passport applications have raised \$1,000 dollars and the only issue is that people are just walking in instead of making an appointment as requested. This is inconvenient but they are working with it. A fundraiser by the Friends of the Library is beginning. Paper ornaments, crafted and donated by Sharon Zankel, will be offered for \$1.00 to be placed on a Christmas tree set up near the display cases. Program schedules (new and continuing), special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Councilman Casale and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 73** Resolution Approving Agreement with the Mountainview Volunteer Fire Company, Inc. The foregoing Resolution, offered by Councilman Christian and seconded by

Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Balistreri, Voting Absent; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 74** Resolution Modifying and Revising the 2019 Preliminary Budget and Finally Adopting the Said Preliminary Budget as the 2019 Annual Budget of the Town of Brunswick. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Absent; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

A letter was received from Natalie Hurteau, Brunswick Community Library President, thanking the Town Board for their continuing support and the generous increase of 7.4% in the town's funding for the library. It shows the importance of the library and the impact it has on the community is recognized by the Town Board, which is truly appreciated by the staff and Board of Trustees. They will continue to be "the best library we can be".

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 181087 through 181188, No. 101918001 through 101918009 and No. 110218001 through 110218006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Sullivan. Unanimously approved.

Individual fund expenses were as follows:

General	\$ 172,198.40
Highway	\$ 183,235.23
Water	\$ 7,265.73
Sewer	\$ 263.34
Special Sewer District	\$ 314.42

**FURTHER COMMENTS FROM VISITORS:**

None.

**ADJOURNMENT:**

Councilman Casale made a motion to adjourn the meeting, seconded by Councilman Christian. Unanimously approved. The meeting adjourned at 7:40 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk