

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
SEPTEMBER 8, 2016, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Casale and Councilman Balistreri.

Board Members Absent: None.

Also Present: Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.

All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

None

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Casale made a motion to accept the Minutes of the previous meetings, seconded by Councilman Sullivan. Approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis submitted a written report for the month of August. \$7,408.77 will be remitted to the Supervisor's office. Recycling and Community Center use fees made up the majority of monies received. Motion to accept the Town Clerk's Report was made by Councilman Christian and seconded by Councilman Balistreri. Approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Doug Eddy

Mr. Eddy read his report for the month of August. Road work included road patching, mowing roadsides and ballfields, prepping roads for paving, paving and cleanup after paving, culvert replacements, monthly brush pickup and grading. They assisted the Town of Grafton, supplying trucks for hauling material. Equipment repairs and fitting accessories on new trucks were also completed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley read his report for the month of August. All required water samplings and Dig Safely requests (30) were completed. He performed site inspections of completed water and sewer lines at Highland Creek and continued to work with them on construction of the sewer lift station. The North Lake Ave. pump station was struck by lightning and they are in the process of repairing and upgrading affected controls. Mr. Bradley worked with LaBerge Engineering on a grant towards the replacement of the bridge and spillway on North Lake Ave. He also prepared a draft map and plan for the possible extension of the Brunswick Water District along Spring Ave. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella read her report for the month of August. The report showed \$10,229.80 was collected for Building Permit and Zoning Variance/Planning Board Fees. 30 new building permits were issued, 155 building inspections were performed and active permits totaled 390. The department had 2 code call outs, 17 code complaints and 17 code complaint inspections were made. Additionally, 20 follow up inspections were completed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of August. Other than routine matters, the largest project he has been working on is the revision of the Employee Policy/Handbook. It has taken a while longer than anticipated. Besides including the newer policies many of the original ones needed updating to reflect current law. Along the same lines, the workplace violence policy is being put together, which included surveys of the worksites with union representatives. Both of these should be ready for next month. He advised on a part time hire, reviewed the proposed Zoning Ordinance and jury duty protocol for part time seasonal employee pay. The 2017 estimated budget for his office was submitted. He worked with the Supervisor's Office on a bid request for auditing and an interpretation of items in the collective bargaining contract with the union. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Sullivan. Approved.

Town Historian: Sharon Zankel

Mrs. Zankel read her report for the month of August. After many hours of research and several trips to Forest Park Cemetery, she has located the Topp-Pond family burial plot, which will allow descendants to install a gravestone at the site. Also at the cemetery, the informational sign at the entrance needs to be replaced and she asked if anyone knew if any group, such as the Boy Scouts, needed a project as old plantings on the grounds need to be trimmed back. As the 15th anniversary of the Twin Towers attack nears, she mentioned that historians are still interested in recording the memories of those who lived through the event. The Historical Society is holding its annual fundraiser, a tag and bake sale, on September 10th. The Oakwood Cemetery is holding a fundraiser tour on September 25th and the NYS Archives is holding an electronic records workshop on September 22nd, Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster read his report for the month of August. After expenses, there were revenues of \$3,230.52. 44.25 tons of materials were recycled and landfilled and 2.12 tons of tires recycled for the month. After many inquiries over the years about smaller garbage bags, the town now has them for sale. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Ms. Natalie Schipano

Ms. Schipano read her report for the month of August. The month saw a slight increase in print circulation (3379) and patron visits (2661). Computer sessions, WIFI connections, e-books and digital audio books were about the same as last month. The regular programs will continue. As the Summer Reading Program came towards the end, they held many special functions, finishing with the renaissance fair which Natalie couldn't say enough good things about. The reveal date for the Free Little Library project has been set for September 30th. She is trying to line up representatives for the different locations they will be installed at for the unveilings. The A/C has been repaired and a construction grant application has been submitted for future projects. The Annual Appeal is being worked on and a draft should be ready by the end of the month. Full schedules & news items are available at www.brunswicklibrary.org. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Approved. A copy of the written report is on file in the Town Clerk's Office.

LOCAL LAW INTRODUCTION:

Local Law No. 4 A Local Law Adopting the Town of Brunswick Zoning Law. Supervisor Herrington introduced Local Law No. 4 and asked Nicole Allen of Laberge Engineering to give a brief overview of the Zoning Law update process and the legal requirements for holding public hearings, notification of other agencies and filing of the law with New York State when approved. If, after the initial public hearing, it is determined that changes need to be made, a second public hearing would be scheduled to allow further comment on any modifications.

RESOLUTIONS:

Resolution No. 60 Resolution Appointing and Fixing Compensation of Town Employee. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 61 Resolution Declaring SEQRA Lead Agency, Directing Referrals of Introductory Local Law No. 4 of 2016, and Scheduling Public Hearing. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted

CORRESPONDENCE:

None.

OLD BUSINESS:

Mr. Patrick Poletto gave a brief summary of the summer concert series. The season went well with only two exceptions. The first concert had to be cut short due to rain and one other was cancelled due to impending storms, which of course didn't materialize. The groups that held 50/50 raffles did very well this year.

NEW BUSINESS:

None

WARRANTS:

Warrants No. 160937 through 161034, No. 82613004, No. 82616001 through 82616003, No. 82616005 through 82616013 and No. 90916001 through 90916012 were presented. Councilman Casale made a motion to approve the warrants, seconded by Councilman Christian. Approved.

FURTHER COMMENTS FROM VISITORS:

Mr. Jim Tkacik, 387 Brunswick Rd., addressed the board. He asked about the status of the proposed moratorium on commercial solar farm installations and was advised that this had been shelved, as the new Zoning Ordinance, which is ready for review and public hearings, addresses the concerns about these installations that had prompted consideration of the moratorium. Mr. Tkacik also shared with the Board that he had reviewed the Town of Bethlehem's solar installation ordinance and felt it was quite comprehensive and would be a good model for the members to review.

Mr. Rob Garrity of Borrego Solar, shared that his company was looking at a potential 4 megawatt installation and was hoping the new ordinances would be in place soon. He emphasized the benefits of solar for the residents and community as a whole.

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Casale. Approved. The meeting adjourned at 8:00 p.m.

Respectfully submitted,



William J. Lewis
Town Clerk