

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
JANUARY 9, 2025, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Cipperly, Councilman Balistreri, and Councilman Sullivan.

Also Present: Town Attorney, Dave Gruenberg and Town Clerk Rebecca Del Gaizo.

Supervisor Herrington called the meeting to order at 7:03 p.m.

All joined in with the salute to the flag.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to approve the minutes of the regular Town Board meeting on December 12th, 2024, followed by the December 30th Public Hearing: Local Law 5 of 2024 and Special Town Board Meeting- Year End, and the Organizational Meeting on January 2nd, 2025. Motion was seconded by Councilman Christian. Unanimously approved.

REPORTS:

Town Clerk: Rebecca Del Gaizo

Ms. Del Gaizo gave the report for the month of December. \$7,441.77 will be remitted to the Supervisor's office. Rounding numbers, recycling fees accounted for \$6,022, Community Center fees for \$800.00, Dog License fees for \$220.00 and \$399.00 in miscellaneous fees making up the balance. The Community Center had 4 new reservations. Our share of \$1,330.59 in DEC sales was \$24.41. Motion to accept the report was made by Councilman Cipperly and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Michael Bayly

Mr. Bayly gave his report for the month of December. Work included: patching; recycle pulls; shop work; roadside mowing; hauling gravel for water line breaks; working on street signs; cleaning trucks after the snow storm; cutting brush at the beach; ice patrol; hauling sand; clearing beaver dams; Christmas tree pickup; and plowing snow. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer: Bill Bradley

Mr. Bradley was unable to attend the meeting.

Code Enforcement: Michael McDonald

Mr. McDonald was unable to attend the meeting. The report showed \$10,522.08 was collected for Building Permits and Zoning and Planning Board Fees. 12 building permits were issued or renewed, 65 building/property inspections were performed and active permits totaled 353. The department had 0 code call out with inspections, 2 code complaints, 2 code complaint inspections, 5 follow up complaint inspections and 0 fire inspections. 0 additional vacant/abandoned properties were identified. There are 6 Planning Board projects open or approved and 6 with the Zoning Board. 7 FOIL requests were received as well as zoning inquiries. A copy of the written report is on file in the Town Clerk's Office.

Town Historian: Tracy Broderick

Ms. Broderick said she has been working on a new project working with historic property tax records. She is entering the data from these records into an excel spreadsheet to better preserve the information since some of the books are in disrepair. The earliest records she is working with come from 1874. There were 575 taxable inhabitants in town in 1874, including 94 residents that owned over 100 acres. Ms. Broderick reiterated this is going to be an ongoing project. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of December. Revenues totaled \$6,022.00 and expenses \$6,588.30. 42.86 tons of materials were recycled and landfilled. CEE waste recycled was 1.95 tons. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the report is on file in the Town Clerk's Office.

Supervisor Herrington mentioned the possibility of becoming a used paint acceptance center with Paint Care. He said the town attorney will review the agreement and the board will decide if it's something they are interested in. Ms. Del Gaizo said it is a free program the town could offer as a service.

Community Library: Sara Hopkins

Ms. Hopkins gave her report for the month of December. Last month there were 2,905 physical checkouts, 1,528 walk in visitors, 3,216 digital checkouts, 138 Wi-Fi users (17/day average), assisted with 74 technical usages and 177 reference questions were addressed. 349 people participated in various programs, and 11 passports were processed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

RESOLUTIONS

RESOLUTION NO. 23 OF 2025 RESOLUTION AUTHORIZING THE SUPERVISOR TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL SERVICES WITH STEPHEN A. PECHENIK, ESQ. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

RESOLUTION NO. 24 OF 2025 RESOLUTION APPOINTING AND FIXING COMPENSATION OF TOWN EMPLOYEE. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

Michael Shaw, Eagle Scout Candidate with Boy Scout Troop #537, sent a letter thanking the Highway Department for their assistance with completing his Eagle Scout Service Project. Mr. Shaw led a crew of volunteers through the process of construction and installation of a trail bridge within the Brunswick Community Nature Trail System.

OLD BUSINESS:

Wayne Bonesteel, engineer, said he has submitted a project application to the Capital Region Transportation Council (CRTC) for the Transportation Improvement Project list. The proposed
Town of Brunswick

Regular Town Board Meeting January 9, 2025

project is to widen Hoosick Road from Goodman Avenue through the right turning lane onto McChesney Avenue, a recommendation from the CRTC's Hoosick Road Commercial Corridor Traffic Study Report. Currently, the application has been accepted and is under review.

Councilman Balistreri gave an update from the Town of Brunswick Public Safety Committee. Top priorities include volunteer recruitment and retention in the fire service, shared services between state, county, and local officials, and emergency medical service operations within the town. He said they are exploring options for how to better provide emergency medical services in town.

NEW BUSINESS:

None.

Supervisor Herrington said he recently participated in a pre-construction meeting with Rifenberg Construction. The DEC is requiring repairs to the Vanderheyden Reservoir Dam. If the prep work is done by April 15th, they hope to start filling the reservoir again in time for summer. He said the town will be financing this project using reserves and that no bonds are anticipated.

WARRANTS:

Warrants No. 250001 through 240064, No.10325001 through 10325006 were presented. Motion to approve the warrants was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. Individual fund expenses were as follows:

General	\$	233,557.24
Highway	\$	234,359.48
Water	\$	49,468.01
Sewer	\$	2,387.99
Special Sewer District #6	\$	1,463.00

VISITORS WHO WISH TO SPEAK:

Chris Fanning, President of the Soccer Club Board, attended along with several members of the Brunswick Soccer Club Board. He submitted a letter to the town board requesting help funding permanent lights at the soccer fields. The total project cost is around \$150,000.00.

Kim Jensen, Roberts Drive, congratulated Mr. Mainello for moving from the Planning Board to a town employee position. She also asked how members of the Planning Board are selected. She was advised typically the Planning Board will post vacant positions and accept resumes.

Jim Tzacik, Brunswick Road, welcomed Mr. Czornyj back to the Planning Board. Last month, Mr. Tzacik wrote a letter asking questions regarding the overhauling of the town website, to which he was seeking a response. Supervisor Herrington said he felt most of his questions have already been answered.

ADJOURNMENT:

Supervisor Herrington made the motion to adjourn in honor of Tom Walsh, former Town Supervisor, and Bob Duncan, a longtime highway department employee. Motion was seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 8:27 p.m.

Respectfully submitted,
Rebecca Del Gaizo, Town Clerk
Town of Brunswick

Regular Town Board Meeting January 9, 2025