

**TOWN OF BRUNSWICK**  
**REGULAR TOWN BOARD MEETING**  
**April 11, 2024, 7:00 P.M.**  
**TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Christian, Councilman Cipperly, Councilman Balistreri, and Councilman Sullivan.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, Rebecca Del Gaizo.

Supervisor Herrington called the meeting to order at 7:03p.m.

All joined in with the salute to the flag.

Jesse Vogl, Senior Planner, Creighton Manning, presented the Hoosick Road Traffic Study final report for the Capital Region Transportation Committee. He was accompanied by Mark Sargent, Senior Project Manager. Andrew Tracy, Senior Transportation Engineer of the Capital Region Transportation Committee was also present. The final report is available for viewing at [www.hoosickroadstudy.com](http://www.hoosickroadstudy.com) and at the Town Clerk's office.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Balistreri made a motion to approve the minutes of the Regular Board Meeting on March 14<sup>th</sup>, 2024, Regular Board Meeting on July 13<sup>th</sup>, 2023, Regular Board Meeting on August 10<sup>th</sup>, 2023, and Bid Opening on August 21<sup>st</sup>, 2023. Motion was seconded by Councilman Christian. Unanimously approved.

**REPORTS:**

**Town Clerk:** Rebecca Del Gaizo

Ms. Del Gaizo gave the report for the month of March. \$38,457.07 will be remitted to the Supervisor's office. Rounding numbers, recycling fees accounted for \$3,473, Community Center fees for \$1,675.00, Dog License fees for \$128.00, Summer Youth Program registration fees for \$32,625 and \$455.00 in miscellaneous fees making up the balance. The Community Center had 9 new reservations. Our share of \$1,066.21 in DEC sales was \$38.79. Motion to accept the report was made by Councilman Christian and seconded by Councilman Cipperly. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office. Ms. Del Gaizo will be attending the New York Town Clerk's Association Annual Conference in Albany on April 21-24. She announced a Town Yard Sale event scheduled for June 1<sup>st</sup> with June 8<sup>th</sup> as a rain date and will be held in the Town Hall parking lot. Participants must register at the Town Clerk's office. Ms. Del Gaizo also gave a briefing on a recent unannounced visit from the Department of Environmental Conservation (DEC). She said the DEC was pleased with the Town's services and the Recycling Center operations.

**Highway Superintendent:** Michael Bayly

Mr. Bayly gave his report for the month of March. Work included: brush pickup, ditching, lawn repairs, recycling pulls, spot salting after storms, Spring cleanup leaves pickup, shop work, repairing the retaining wall at the Town Beach, filling behind the retaining wall with top soil, installing pads for picnic tables at the beach, brush cutting, preparing for paving, fixing mailboxes, street sweeping, participated in an educational safety day with Town of Poestenkill.

Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer: Bill Bradley

Mr. Bradley was unable to attend the meeting. The monthly report was not available at the time of the meeting. A report will be filed in the Town Clerk's office when available.

Code Enforcement: Charles Golden

Mr. Golden gave his report for the month of March. The report showed \$6,963.55 was collected for Building Permits and Zoning and Planning Board Fees. 15 building permits were issued or renewed, 31 building/property inspections were performed, and active permits totaled 314. The department had 1 code call out with inspection, 4 code complaints, 5 code complaint inspections, 8 follow up complaint inspections and 0 fire inspections, 1 additional vacant/abandoned property was identified. There are 7 Planning Board projects open or approved and 8 with the Zoning Board. 6 FOIL requests were received as well as zoning inquiries. A copy of the written report is on file in the Town Clerk's Office. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of March. He attended and participated in meetings with staff and outside counsel on various matters at Town Hall, and by conference calls or video meetings on March 15, 18, 19, 25, 27, April 2, 4, 10 and 11, 2024; prepared the resolutions and other documents pertaining to tonight's meeting; attended the Public Hearing with the Town and Center Brunswick Fire Department for 2024-2026 agreement; prepared the Public Hearing Notice and the new contract in anticipation of the Town Board approving the same; continued to work with outside council on 2 pending CPLR article 78 proceedings against the Town in connection with Freedom of Information requests, working with outside counsel in connection with court proceeding challenging a determination by the Town Zoning Board of Appeals in connection with an appeal filed to the Town Board regarding the issuance of a stop work order and denial of a building permit by the Town Building Department; working with the building department on pending and prospective enforcement matters; working with the Supervisor's office on personnel matters; working with Bill Bradley and the Town's insurance carrier for easements needed to complete the state mandated rehabilitation of the Vanderheyden dam; working with Bill Bradley regarding the proposal to amend the water transportation agreement with the Town of Brunswick and the Town of Poestenkill; worked with various departments on some FOIL requests; attended 3 hours of legal training services; performed legal research, provided legal opinions and prepared legal documents as requested by town officials and employees. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved.

Town Historian: Tracy Broderick

Ms. Broderick was unable to attend the meeting. The monthly report was not available at the time of the meeting. Should it become available, it will be on file in the Town Clerk's office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of March. Revenues totaled \$3,661.40 and expenses \$2,257.20. 26.82 tons of materials were recycled and landfilled. Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Christian. Unanimously approved. A copy of the report is on file in the Town Clerk's Office.

Community Library: Sara Hopkins

Ms. Hopkins gave her report for the month of March. Last month there were 4,018 physical checkouts, 2,293 walk in visitors, 3,835 digital checkouts, 140 Wi-Fi users (17/day average),

assisted with 89 technical usages and 263 reference questions were addressed. 991 people participated in various programs, and 5 passports were processed. Motion to accept the report was made by Councilman Cipperly and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

## **RESOLUTIONS**

### **RESOLUTION NO. 38 OF 2024**

RESOLUTION APPROVING AGREEMENT WITH THE VOLUNTEER FIRE COMPANY OF CENTER BRUNSWICK, INC. The foregoing Resolution, offered by Councilman Balistreri and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

### **RESOLUTION NO. 39 OF 2024**

RESOLUTION ACCEPTING COMMUNITY RESILIENCY, ECONOMIC SUSTAINABILITY, AND TECHNOLOGY PROGRAM (CREST) GRANT FOR CONSTRUCTION OF TWO (2) PICKLE BALL COURTS AT THE KEYES LANE COMMUNITY CENTER AND AUTHORIZING THE SUPERVISOR AND OTHER TOWN OFFICIAL TO EXECUTE DOCUMENTS REQUIRED IN CONNECTION THEREWITH, AND TO TAKE SUCH OTHER ACTS IN CONNECTION WITH THE GRANT AS MAY BE WITHIN THE SCOPE OF THEIR RESPECTIVE OFFICES. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

### **RESOLUTION NO. 40 OF 2024**

RESOLUTION AUTHORIZING PURCHASE OF TRUCK FOR TOWN OF BRUNSWICK HIGHWAY DEPARTMENT. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

### **RESOLUTION NO. 41 OF 2024**

RESOLUTION AUTHORIZING PURCHASE OF EQUIPMENT FOR TOWN OF BRUNSWICK HIGHWAY DEPARTMENT. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

### **RESOLUTION NO. 42 OF 2024**

RESOLUTION AUTHORIZING PURCHASE OF SNOWPLOW FOR TOWN OF BRUNSWICK HIGHWAY DEPARTMENT. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

### **RESOLUTION NO. 43 OF 2024**

RESOLUTION AMENDING TOWN OF BRUNSWICK EMPLOYEE HANDBOOK. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman

Balistreri, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**RESOLUTION NO. 44 OF 2024**

**RESOLUTION FIXING AND ESTABLISHING SALARY OF TOWN EMPLOYEE.** The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**RESOLUTION NO. 45 OF 2024**

**RESOLUTION ADOPTING 2024 TOWN HIGHWAY PLAN.** The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Cipperly, Voting Aye; Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

The Rimkunas family, Kestner Lane, are thankful for the Highway department replacing mailbox right away after being damaged by a plow.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 240347 through 240434, No.32924001 through 32924009, and No. 41224001 through 41224006 were presented. Motion to approve the warrants was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. Individual fund expenses were as follows:

General	\$	172,945.40
Highway	\$	43,706.29
Water	\$	552,288.28
Sewer	\$	877.16
Special Sewer District #6	\$	1,218.92

**VISITORS WHO WISH TO SPEAK:**

Mary Ellen Adams, Cooper Ave., said the Hoosick traffic starts further down around 15<sup>th</sup> St. and Hoosick St. in Troy. She asked, “Based on this study, can Hoosick Rd. handle any more traffic?” The CRT/Creighton Manning engineers had already left the meeting, unable to answer the question.

Helen Reazy, Greene St./Otsego Ave., commented on the garbage can at Roosevelt Ave. She appreciates the Highway Department maintaining the area but said it should be closer to where people wait for the bus. Supervisor Herrington said it is bolted down. Helen said she was nearly hit on Greene St. recently. She asked if the Town could make Greene St. a one-way street. She

also asked if the potholes on Otsego Ave. can be fixed. Michael Bayly said he will fix the potholes.

Patti Sbrega, Oak Tree Lane, said household batteries can be thrown in the garbage. She said the access to the Recycling Center is backwards. She said the Recycling Center should not handle money but rather use a tear-off ticket system. Ms. Sbrega also commented the Hoosick Rd. improvements are going to cost a lot of money.

Jennifer Mann, Hill Rd., asked about the status of updating the website. Supervisor Herrington said the webmaster is currently making adjustments to improve the website.

Dick Ellis, Riding Club Rd., said he read the final Hoosick Road Traffic Study report and said the suggested improvements are things that should have been corrected in the past.

Marybeth Bruno, Lumax Run, said GPS reroutes drivers through Frear Park and nearby neighborhoods to avoid the Hoosick Rd. congestion. She said she conducted her own "traffic study" and noted the majority of vehicles traveling on North Lake Ave. are out of state. She said the Town needs a moratorium on new development on Hoosick Rd. Supervisor Herrington said he recently met with City of Troy's Mayor Carmella Mantello regarding the traffic issues and hopes to work together to fix the situation.

Bridgett McGrath and Christine Fish, Spring Ave., said in January they received a vacant property fee on their tax bill for a home they purchased. They met with the assessor and were not notified of the fee.

Jim Tkacik, Brunswick Rd., said he is disappointed CRTC did not stay for questions. He said he has questions about discrepancies with traffic associated with the Chick-Fil-A project and 20-year projection of traffic going into Chick-Fil-A. He said a moratorium on commercial projects on Hoosick Rd. should be implemented. He said the idea of connecting Route 2 and Route 7 cannot be done since it is a PDD area. He also asked for better signage at the Recycling Center to hopefully avoid people throwing cardboard into the dumpster.


Luis Torrent, Shippey Ln., inquired about the current solar moratorium expiring soon. He said NY is fully committed to solar energy and the solar moratorium is preventing solar projects from starting.

Kim Jensen, said thank you to Wendy, Building Department, and Rebecca, Town Clerk, for helping her with FOIL requests. She said the CDTC did a traffic study in 2020 but none of the recommendations were implemented. She said it is prudent to consider a moratorium for new development in the corridor study area.

#### **ADJOURNMENT:**

Councilman Balistreri made the motion to adjourn. Motion was seconded by Councilman Christian. Unanimously approved. The meeting adjourned at 9:01 p.m.

Respectfully submitted,



Rebecca Del Gaizo  
Town Clerk