

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
JANUARY 10, 2019, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Sullivan, Councilman Christian, and Councilman Casale and Councilman Balistreri.

Board Members Absent: None.

Also Present: Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.
All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

None.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Christian. Unanimously approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis gave his report for the month of December. \$6,357.00 will be remitted to the Supervisor's office. Recycling fees accounted for \$4,950.00, Community Center fees \$750.00, Pavilion fee \$100.00, dog license fees \$295.00 and \$262.00 in miscellaneous fees making up the balance. The Community Center had 6 new reservations and 2019 is booking well. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Brandon Hill

Mr. Hill gave his report for the month of December. Department work included: Road plowing and treating; Mixed road salt & sand; Performed maintenance on truck salt boxes; Mowed & trimmed trees on road sides; Picked up leaf bags and Christmas trees; Hauled cardboard, tires and appliances to recyclers; Inspected culverts and storm drains; Transported equipment to Berlin for winter storage; Continued cleanup of newly acquired Town Property; Cleared limbs and trimmed trees at Forest Park Cemetery; Assisted Water Department on water break; Hauled gravel to replenished stock. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley was unable to attend the meeting. When his report for the month of December is available, a copy will be filed in the Town Clerk's Office.

Code Enforcement: Charles Golden

Mr. Golden gave his report for the month of December. The report showed \$8,814.13 was collected for Building Permit and Zoning Variance/Planning Board Fees. 10 building permits were issued or renewed, 149 building inspections were performed and active permits

totaled 262. The department had 4 code call outs, 3 code complaints, 3 code complaint inspections and 2 fire inspections. An additional 6 follow up inspections were completed. There are 3 Planning Board projects open or approved and 4 with the Zoning Board. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi was unable to attend the meeting. His report will be included in the minutes of next month's meeting.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of December. She responded to two inquiries for family history information and one for historical records. She continues to identify and prepare information for Tamarac student's research project on the Forest Park Cemetery. She met with the person overseeing the Center Brunswick Stewart's Shop construction concerning the historic picture and information displays that are required required as mitigation by the NYS Department of Parks, Recreation and Historic Preservation. The plan is to include pictures of the building to be razed for construction, historical information about the property, family ties to it and information about the Center Brunswick community through the years. She also shared a Times Union newspaper article (December 30, 2018) comparing income growth in communities around the region. It showed the most growth in rural/suburban areas with Brunswick being the ninth highest in median income. Motion to accept the report was made by Councilman Casale and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of December. Revenues for the month were \$5,536.88 and expenses were \$4,434.53 for a total of \$1,102.35. 28.98 tons of materials were recycled and 20.32 tons landfilled for the month. Motion to accept the report was made by Councilman Casale and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Natalie Hurteau

Mrs. Hurteau gave her report for the month of December. The month was quieter than usual because of the holidays, with circulated items being less than 3,000 for the first time in 2018. Customer count totaled 1934. They saw decreases in Print circulation (2597), computer sessions (198), WiFi connections (140) and digital magazines (24). There was a slight decrease of eBooks (563) and digital audio books (391). An adult Winter Reading Challenge has been started with 7 in attendance. Another program starting up will be the Nonfiction Book Club meeting on the fourth Friday of each month. Passport applications have been extremely strong and they continue to issue E-Z Passes as well. An outreach program to ROUSE is continuing. Sara and Natalie will be receiving training from Brunswick Center Services Director Carrie Painter for working with adults with ASD. The annual Easter Egg Hunt seems to have grown a bit too large to handle, so this year they will change to a Library Bunny Hop. This will be similar to the Halloween Trunk or Treat with volunteers decorating their cars where kids can stop for

eggs and treats. Program schedules (new and continuing), special events and news items are available at www.brunswicklibrary.org. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Mr. Fred Wobrock, Library Board President also gave a brief Annual Report for 2018. Donations are still coming in for The Annual Appeal begun in November, and they are expecting to exceed their goal. Building and grounds improvements continued with funds from a 2017 construction grant. A New Three Year Long Range Plan has been instituted, with a primary objective of library expansion. He thanked the Town Board, Friends of the Library, all the Library Board Members and staff for making 2018 the success it was. His full report is also available at the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 22 Resolution Approving and Authorizing Supervisor to Execute 2019 Animal Shelter Agreement. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 23 Resolution Approving Extension of Time for Land Transfer in Connection with Brunswick Plaza Planned Development District. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 24 Resolution Awarding Contract. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Prior to the introduction of the following two Local Laws, Mr. Stephen Rooney, Brunswick Sole Assessor, explained the reasoning behind the development of these proposed laws and a brief overview of their contents. If enacted, Local Law #1 would address the issue of maintenance and safety of vacant or abandoned properties in the Town of Brunswick by establishing a registry which would keep track of current owner of record, contacts etc. Failure to register or maintain vacant properties would incur fines as set forth in the proposed law. If enacted, Local Law #2 would establish a process of notification to clean up unkempt properties vacant or occupied. If ignored, the Town would have the option of performing the work and billing the owner of record for this work, plus an administrative fee.

Introductory Local Law No. 1 for the Year 2019 A Local Law Establishing a Registry for Vacant Buildings and Requirements for Vacant Buildings. The foregoing Local Law #1 was introduced by Councilman Balistreri.

A Public Hearing on the proposed Local Law was scheduled for 6:30 p.m., Thursday, February 14, 2019 at the Town Hall.

Introductory Local Law No. 2 for the Year 2019 A Local Law Enacting New Regulations Regarding the Maintenance of Brush, Grass and Weeds in the Town of Brunswick. The foregoing Local Law #2 was introduced by Councilman Casale.

A Public Hearing on the proposed Local Law was scheduled for 6:45 p.m., Thursday, February 14, 2019 at the Town Hall.

Complete copies of both Introductory Local Laws are available at the Town Clerk's Office for inspection.

CORRESPONDENCE:

None.

OLD BUSINESS:

None.

NEW BUSINESS:

Supervisor Herrington noted that the Summer Camp Program will not be able use Tamarac School this year as there will be major construction connected to their Capital Improvement Project. He has been looking into alternatives and encourages anyone with ideas or contact information to please get in touch.

WARRANTS:

Warrants No. 190001 through 190087 and No. 11119001 through 11119006 were presented. Councilman Sullivan made a motion to approve the warrants, seconded by Councilman Christian. Unanimously approved.

Individual fund expenses were as follows:

General	\$ 242,689.21
Highway	\$ 182,680.82
Water	\$ 43,155.81
Sewer	\$ 2,600.76
Special Sewer District	\$ 1,742.64
Special Fire Districts	\$ 22,179.75

FURTHER COMMENTS FROM VISITORS:

Mr. Jim Tkacik, 387 Brunswick Rd., addressed the Board. He wanted to start the New Year on a positive note and first wanted to commend the Brunswick Community Library for all they offer the residents of Brunswick. They are always busy and provide excellent service. Also he was pleased to see that recent job opportunities had been posted on the Town website. On another

note, he questioned if there were any committees or have there been discussions about commercial development as we go forward. Specifically he noted that a large property was for sale on McChesney Ave. and the area is now zoned commercial. Have there been talks about what kind of businesses would be preferred? Attorney Andrew Gilchrist noted that apartments are not an allowable use in this area. Supervisor Herrington mentioned that Mohawk Ambulance is looking to relocate from Troy and may be interested.

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Casale. Unanimously approved. The meeting adjourned at 8:10 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk