

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
JULY 12, 2018, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian and Councilman Casale.

**Board Members Absent:** Councilman Balistreri.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:00 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Christian made a motion to accept the Minutes of the previous meetings, seconded by Councilman Casale. Unanimously approved.

**REPORTS:**

*Town Clerk:* William J. Lewis

Mr. Lewis gave his report for the month of June. \$41,054.49 will be remitted to the Supervisor's office. Recycling fees accounted for \$6,495.00, Community Center and Pavilion fees \$800.00, Summer Camp fees \$32,375.00, dog license fees \$579.00, with miscellaneous fees making up the balance. The Community Center had 4 new reservations, and the Beach Pavilion 3. There were 92 new Summer Camp registrations and the total to date is 120. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Brandon Hill

Mr. Hill gave his report for the month of June. Department work included: Road prepping, patching and paving; Paving Route 7 Little League field sidewalk; Patching after water repairs; Hauling asphalt to assist Pittstown; Hauling gravel to stockpile; Moving shale from hilltop; Repaired snow plow turnaround on White Church Lane; Hauling cardboard and other recyclables to recyclers; Mowing road sides, sports fields, water tank grounds and landfill; String trimming around bridges; Picking up brush and leaf bags; Cleaning up tree damage and replacing barbecue grills at town beach; Repaired/replaced road signs; Rebuilt catch basin; Cleared culverts and ditches. Mr. Hill also noted that presently, all roadside mowing equipment is out of service until repairs are completed. Motion to accept the report was made by Councilman Christian and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley gave his report for the month of June. All required water sampling was completed. THM and HHA sample came back and everything tested below maximum contaminant levels. A new chlorine and PH monitor was installed at the North Lake pump station to monitor water received from Troy which occasionally has caused problems due to high PH. Preparations are under way to replace 200' of water main on Cooper Ave. There are several building projects in town where large amounts of clearing is being done, possibly in violation of town code. Some may have a negative impact on storm water runoff and another may be encroaching on Federal wetlands. Mr. Bradley has notified the parties involved and is investigating. He has had the Water and Building Code department's website information updated to inform contractors about permits and stormwater/wetland regulations. He has asked Laberge Engineering to supply a quote for holding a training class regarding the Stormwater Program for all Town, Planning and Zoning Board members. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella gave her report for the month of June. The report showed \$10,304.00 was collected for Building Permit and Zoning Variance/Planning Board Fees. 24 new building permits were issued, 184 building inspections were performed and active permits totaled 287. The department had 3 code call outs, 13 code complaints and 11 code complaint inspections were performed. Additionally, 1 fire inspection and 4 follow up inspections were completed. There are 9 Planning Board projects open or approved and 3 with the Zoning Board. Motion to accept the report was made by Councilman Casale and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of June. Other than routine matters, his work included the following: Participated in several meetings concerning the formulation of a PILOT agreement for commercial solar installations; Continued to work on road and water line dedication issues in the Brook Hill subdivision; Worked on personnel matters with the Supervisor's office, including the impact of the recent court decision that requiring non-union members to pay agency fees is unconstitutional. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel was unable to attend the meeting. She will forward a copy of her June report to the Town Clerk and Board Members. A copy of the written report will be on file in the Town Clerk's Office once received.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of June. After expenses, there were revenues of \$3,223.61. 30.59 tons of materials were recycled and 18.67 tons landfilled for the month. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Natalie Hurteau

Mrs. Hurteau was unable to attend the meeting. She had prepared a report for the month of June and Mrs. Ann Poletto gave a brief presentation. All circulations, including print, eBooks digital audio, WiFi connections, computer sessions, digital and print magazines, increased as well as patron visits. All classes offered have been well attended and the Summer Reading Program (SRP) has begun. This year an adult SRP is being offered and has over 115 people participating. They hosted an AARP Driver Safety course, which was well attended, and another is planned for September 8<sup>th</sup>. The Farmers Market is being held on Fridays from 3:00 to 6:00 p.m. There are plenty of vendors but the customer turnout has been a little sparse. Please spread the word. She reminded all that a resident survey is ongoing to help shape the Library's mission statement going forward and is available on their website. Committees have been meeting to work on several grants being offered and to determine their future needs. Program schedules, special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 48** Resolution Granting Variance from Subdivision Law Standard. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Absent; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Local Law #4** A Local Law to Amend the Zoning Map of the Town of Brunswick to Include an Amendment to the Brunswick Plaza Planned Development District. The foregoing Local Law, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Absent; Supervisor Herrington, Voting Aye. The foregoing Local Law was thereupon declared duly adopted.

**CORRESPONDENCE:**

Mrs. Sheila Ogden wrote thanking the Town for the use of the Community Center. They had a great time and found the facility clean, comfortable and the staff very courteous. Thank you!

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Supervisor Herrington noted that there is a complaint about parking for the summer concerts along Merrill Ave. which borders the Community Center land. This is a property line issue and is being looked into.

**WARRANTS:**

Warrants No. 180639 through 180740, No. 62918001 through 62918010, and No. 71318001 through 71318012 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Sullivan. Unanimously approved.

Individual fund expenses were as follows:

General	\$ 126,380.58
Highway	\$ 37,516.73
Water	\$ 11,354.45
Sewer	\$ 308.36
Special Sewer District	\$ 284.23

**FURTHER COMMENTS FROM VISITORS:**

None.

**ADJOURNMENT:**

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Casale. Unanimously approved. The meeting adjourned at 7:30 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk