

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
JUNE 24, 2020, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Balistreri and Councilman Cipperly.

Board Members Absent: None.

Also Present: Town Attorney, Thomas Cioffi and Town Clerk, William Lewis.

Supervisor Herrington called the meeting to order at 7:01 p.m.
All joined in with the salute to the flag.

Supervisor Herrington took time to explain in more detail the events that led up to the postponement of the June 11, 2020 Town Board Meeting. On June 8, 2020 the office was informed that an employee had tested positive for COVID-19. In consultation with the Department of Health it was determined and that all persons that had been in contact with this person within the past 10 days would have to quarantine until June 18, 2020 and be tested. This included almost the entire office staff. Additionally the office would have to be shut down completely and sanitized. No staff would be allowed in the building. In the interest of the health of the Town Board Members and staff, as well as the difficulty of preparing for the meeting, the decision was made to postpone it to a later date.

This meeting was live streamed, recorded and a transcript will be made available as soon as possible. Since the meeting is closed to the public, any person(s) wishing to comment will have the opportunity to do so via mail or e-mail before Board Meetings and within five (5) days after. Any such correspondence will be made part of that meeting's record and copies will be made available to all board members to review.

VISITORS WHO WISH TO SPEAK:

As outlined above, there was no public access to the meeting and comments could be mailed or e-mailed. Those received are noted in the Correspondence section below.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Town Clerk Lewis advised that he was withdrawing the draft minutes of the May 14th Town Board Meeting until revisions were made. It had come to his attention that certain correspondence had not referenced properly. The revised minutes will be available to be approved at the July 9th meeting.

REPORTS:

The following reports were submitted by the respective department heads in lieu of personally appearing to present orally, and copies were included in each Board Member's packet.

Town Clerk: William Lewis

Water & Sewer Report: Bill Bradley

Code Enforcement: Charles Golden

Town Historian: Sharon Zankel

Recycling Coordinator: Thomas Engster

Motion to accept all reports as submitted was made by Supervisor Herrington and seconded by Councilman Christian. The motion was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The motion was therefore approved. Copies of the written reports are on file in the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 43 Resolution Adopting 2020 Town Highway Plan. The foregoing Resolution, offered by Councilman Cristian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 44 Resolution Designating Freedom of Information Law Appeals Officer. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Cipperly, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 45 Resolution Joining in Request of the Rensselaer County Department of Engineering And Highways to the New York State Department of Transportation to Consider a reduction of the Maximum Speed Limit on the entirety of North Lake Avenue (CR 144) in the Town of Brunswick. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 46 Resolution Appointing and Fixing compensation of Town Employee. The foregoing Resolution, offered by Councilman Cristian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 47 Resolution Approving and Authorizing Supervisor to Execute Letter of Engagement and Retainer. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 48 Resolution Appointing Member to Zoning Board of Appeals. The foregoing Resolution, offered by Councilman Balistreri and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 49 Resolution Authorizing Execution of Agreement for Payment in Lieu of Taxes. The foregoing Resolution was tabled. No votes were recorded.

Resolution No. 50 Resolution Authorizing Execution of Escrow Account. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

Mr. Dylan Keenan, 62 Moonlawn Road, sent in the following three e-mails:

- June 3, 2020: Requested that a copy of the police report and any video footage available concerning an incident at Town Hall on April 22, 2020 be included in the meeting.
- June 12, 2020: Asked if the Board had assessed his dispute and taken any disciplinary action in connection with the building permit issued for construction at 62 Moonlawn Road and an alleged incident at Town Hall involving the Supervisor had been addressed.
- June 22, 2020: Asked for the reasoning and any documentation relating to postponing the June 11, 2020 meeting. Requested written response from each board member regarding any actions in relation to the previously stated incidents between himself and the Supervisor and also the building permit issue.

All submitted comments will be included in the Town Board Meeting Record.

OLD BUSINESS:

None.

NEW BUSINESS:

The Board Members discussed the possible opening of the Town Beach. Some questions which need to be resolved:

- Capacity restrictions due to the current Covid-19 virus
- Protocols for disinfecting, contact tracing, etc.
- Pavilion rentals (y/n)
- Staffing on short notice

The general consensus was to open the facility once these concerns were properly addressed.

WARRANTS:

Warrants No. 200521 through 200629, No. 52920001 through 52920009, No. 61220001 through 61220006 and No. 62620001 through 62620009 were presented. Motion to approve the warrants was made by Councilman Christian and seconded by Councilman Sullivan. The motion was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting

Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The motion was therefore approved
Individual fund expenses were as follows:

General	\$ 152,284.54
Highway	\$ 87,586.14
Water	\$ 8,637.98
Sewer	\$ 1,294.58
Special Sewer District	\$ 1,162.58
Special Fire Districts	\$ 11,703.25

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. The motion was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Councilman Cipperly, Voting Aye; Supervisor Herrington, Voting Aye. The motion was therefore approved.

The meeting adjourned at 7:50 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk