

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
JANUARY 11, 2018, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Sullivan, Councilman Christian and Councilman Balistreri.

**Board Members Absent:** Councilman Casale.

**Also Present:** Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:00 p.m.

All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

None.

**BUSINESS MEETING:**

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Balistreri. Unanimously approved.

**REPORTS:**

*Town Clerk:* William J. Lewis

Mr. Lewis gave his report for the month of December. \$5,954.22 will be remitted to the Supervisor's office. The 2017 Annual Report was also submitted. Recycling fees accounted for the majority of monies received, with Community Center, dog license and miscellaneous fees making up the balance. Again, the Community Center has been booking well in advance with 13 new reservations, leaving only a few open dates through March. Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Highway Superintendent:* Brandon Hill

Mr. Hill gave his report for the month of December. Department work included: Road patching; Road plowing/sanding; Sidewalk snow blowing; Christmas trees and leaf bags pickup; Burned brush; Mowed sides of roads; Hauled sand to mix with road salt; Hauled cardboard; Assisted Water Department with repairs; Performed maintenance on plows & trucks. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

*Water & Sewer Report:* Bill Bradley

Mr. Bradley was unable to attend the meeting. A report was not available at this time. His report will be available at a future date at the Town Clerk's Office.

*Code Enforcement:* Karen Guastella

Ms. Guastella gave her report for the month of December. The report showed \$15,164.12 was collected for Building Permit and Zoning Variance/Planning Board Fees. 13 new building permits were issued, 106 building inspections were performed and active permits totaled 266. The department had 4 code call out, 5 code complaints and 5 code complaint inspections were

performed. Additionally, 7 follow up inspections were completed. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of December. Other than routine matters, his work included the following: Reviewed and prepared a Resolution pertaining to a tax assessment agreement with Walmart; Prepared documents for signatures concerning the recently approved collective bargaining agreement with CSEA; Prepared resolutions for the End of Year, Organizational and this evenings meetings; Worked on personnel and records matters. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of December. She continued work on a Tamarac history project, genealogy research of the Cropsey family and on the upcoming Hidley art exhibit at the Albany Institute of History and Art. The project she assisted a Siena College student with regarding the Forest Park Cemetery receiving tomb has been completed. With funds from the Historical Society, the Irene Miller Foundation and other donors, a number of tombstones in the King's Plot at Forest Park Cemetery have been reset. She is working on a presentation about local 19<sup>th</sup> Century schools for a meeting of the Rensselaer Plateau Alliance on February 8<sup>th</sup>, beginning at 7:00 p.m. at the West Sand Lake Library. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of December. After expenses, there were revenues of \$2,382.81. 24.35 tons of material were recycled and 19.25 tons landfilled for the month. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Ms. Natalie Schipano

Ms. Schipano gave her report for the month of December. The month was a bit slow due to the extreme weather, a few closings and a bout of the flu amongst staff of the library. There were large increases in eBooks and digital audio books, again probably due to the weather with patrons accessing from home. Regular programs continued with some light attendance again due to weather. The "Library Lights" celebration was very successful with help from the Whalen family, Eagle Mill's FD, Rensselaer County Sheriff's Dept. and the Brunswick Barbeque. They plan on continuing this event next year. Shared services with the Grafton Library have been going well. They are looking into purchasing new copiers for each library and finding a way to maximize space at Brunswick. Their collection has grown including donated books. Program schedules, special events and news items are available at [www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 24** Resolution Approving. And Authorizing Execution of, Consent Judgement in Connection With Real Property Tax Assessment Review Proceeding. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Absent; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 25** Authorization to Execute Stormwater Management Facilities Maintenance and Easement Agreement. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Absent; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Local Law #1 Introduction** Local Law No. 1 of 2018 entitled “A Local Law Amending the Town of Brunswick Zoning Map” was introduced by Councilman Christian.

Attorney Andrew Gilchrist explained to the Board that this was only to correct two errors on the zoning map that showed parcels included in a business zone which were in fact zoned residential.

As adopting a Local Law first requires a Public Hearing, the Board members discussed a date. It was unanimously agreed that the Public Hearing will be held on Thursday, February 8, 2018 beginning at 6:30 p.m. at the Brunswick Town Hall.

**CORRESPONDENCE:**

Town Historian Sharon Zankel had received a letter from Katherine Kennedy thanking her for all her help. Ms. Kennedy had been working on a research paper concerning Romanesque architecture and wished to include the Forest Park Cemetery receiving tomb. Mrs. Zankel arranged tours of the cemetery and Historical Society, and access to documents and information. Ms. Kennedy completed a 7 page paper and forwarded a copy to Mrs. Zankel.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**WARRANTS:**

Warrants No. 180001 through 180083 and No. 11218001 through 11218007 were presented. Councilman Christian made a motion to approve the warrants, seconded by Supervisor Herrington. Approved. Individual fund expenses were as follows:

General	\$ 191,395.70
Highway	\$ 138,728.70
Water	\$ 36,008.44
Sewer	\$ 1,803.78
Special Sewer District	\$ 1,166.95
Special Fire Districts	\$ 0.00

**FURTHER COMMENTS FROM VISITORS:**

None.

At 7:30 p.m. Councilman Sullivan made a motion to enter into a private session for discussions with the Town Attorney. Motion seconded by Councilman Christian. Unanimously approved.

Supervisor Herrington recused himself from the private session.

At 7:55 p.m. The Board returned from private session. Councilman Sullivan stated there were discussions with the Town Attorney and that no actions were taken.

Deputy Supervisor Patrick Poletto returned the Board to the regular meeting agenda.

**ADJOURNMENT:**

Councilman Balistreri made a motion to adjourn the meeting, seconded by Councilman Sullivan. Approved. The meeting adjourned at 8:00 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk