

**TOWN OF BRUNSWICK  
REGULAR TOWN BOARD MEETING  
NOVEMBER 14, 2019, 7:00 P.M.  
TOWN HALL**

**Board Members Present:** Supervisor Herrington, Councilman Christian, Councilman Casale and Councilman Balistreri.

**Board Members Absent:** Councilman Sullivan.

**Also Present:** Town Attorney, Thomas Cioffi and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.  
All joined in with the salute to the flag.

**VISITORS WHO WISH TO SPEAK:**

Caroline Trczinski, Carroll's Grove Road, thanked Supervisor Herrington and the Town Board for their help having a Rensselaer County Adopted Highway sign installed on Tamarac Road honoring Grace Reynolds. For years, and to this day, Grace has walked from Carroll's Grove Road to Route 2 and back cleaning the roadside during her daily routine. Supervisor Herrington praised Caroline's push for this well-deserved recognition of Grace's efforts.

**MINUTES OF THE PREVIOUS MEETING:**

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Christian. Unanimously approved.

**REPORTS:**

**Town Clerk:** William J. Lewis

Mr. Lewis gave his report for the month of October. \$6,581.76 will be remitted to the Supervisor's office. Recycling fees accounted for \$4,072.00, Community Center rental fees for \$1,050.00, Dog Licensing fees for \$494.00 and miscellaneous fees for \$966.00. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**Highway Superintendent:** Brandon Hill

Mr. Hill was not able to attend the meeting. A written report has been received. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

**Water & Sewer Report:** Bill Bradley

Mr. Bradley was not able to attend the meeting. A written report is expected at a future date. A copy of the written report will be on file in the Town Clerk's Office when received.

**Code Enforcement:** Charles Golden

Mr. Golden gave his report for the month of October. The report showed \$10,940.55 was collected for Building Permit and Zoning Variance/Planning Board Fees. 27 building permits were issued or renewed, 75 building inspections were performed and active permits totaled 298. The department had 2 code call outs, 11 code complaints, 13 code complaint inspections, 1 fire inspections, an additional 12 follow up inspections and continued inspecting vacant/abandoned properties. 2 additional vacant/abandoned properties have been identified with the Assessment Department. There are 10 Planning Board projects open or approved and 7 with the Zoning Board.

Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of October. Other than routine matters, his work included the following: Worked attorney Gilchrist on the form and content of a standby letter of credit concerning the Hope Solar Farm; Attended several meetings and prepared for the upcoming collective bargaining negotiations with the CSEA towards a new contract; Worked with the Supervisor's Office to prepare a resolution amending the 2019 Town Budget due to unanticipated purchases and reviewed proposal documents for crawl space water remediation at the Community Center; Reviewed and commented on proposals received for a three year contract to independently audit the Town's finances; Prepared the resolutions for tonight's meeting; Attended a meeting regarding the Town's streetlight options; Reviewed and is working on correspondence with the Open Space Institute Land Trust regarding the Riccardi Preserve conservation easement; Worked with the Building Department regarding persons other than the property owners applying for Building Permits; Worked with the Supervisors Office regarding a request under the Taylor Law made by the CSEA; Researched and commented on the Town's responsibility concerning domestic animals other than dogs. Motion to accept the report was made by Councilman Balistreri and seconded by Supervisor Herrington. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel was not able to attend the meeting. A written report has been received. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of October. Revenues for the month were \$3,221.00 for bag purchases, \$397.16 for metal recycling and \$432.00 in fees for miscellaneous appliances. Expenses were \$1958.31 for landfilled refuse, \$441.65 for single stream recyclables and \$984.55 for CFC recovery. 27.41 tons of materials were recycled and 17.89 tons landfilled for the month. Motion to accept the report was made by Councilman Casale and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Sara Hopkins

Ms. Hopkins gave her report for the month of October. First, she wanted to thank the Town for hiring a portable toilet for the "Trunk or Treat" festivities on Halloween. There were over one thousand visitors that day and it was really appreciated. For the month there were 5192 circulated items, 1177 digital circulations and the customer count was 3961. The computers logged 108 sessions. There were 47 events with 1780 attendees. There were 1436 participants in children's events and 344 participants in adult events. The huge numbers were a result of the annual "Trunk or Treat" festivities which on its own had 1042 participants, as mentioned before! Program schedules (new and continuing), special events and news items are available at

[www.brunswicklibrary.org](http://www.brunswicklibrary.org). Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A written report will be submitted and when available will be on file in the Town Clerk's Office.

**RESOLUTIONS:**

**Resolution No. 72** Resolution Amending 2019 Adopted Annual Budget. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 73** Resolution Finally Adopting the 2020 Preliminary Budget as 2020 Annual Budget of the Town of Brunswick. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 74** Resolution to Effect Changes in the August 2019 Water and Sewer Rolls. The foregoing Resolution, offered by Councilman Casale and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 75** Resolution Accepting Proposal to Conduct Independent Audit of Town Finances for Fiscal Years 2019, 2020 and 2021. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 76** Resolution Approving and Authorizing Execution of an Agreement to Provide Legal Database Access to the Town Attorney's Office Under New York Contract. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 77** Resolution Accepting Quote and Approving Agreement for Crawl Space Waterproofing at Keyes Lane Community Center Building. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**Resolution No. 78** Resolution Authorizing the Town Assessor to Relevy Unpaid Vacant Building Registration Fees on 2020 Real Property Tax Bills. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

**CORRESPONDENCE:**

None.

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

Councilman Balistreri had two new items. First, that the Town was now offering Veterans Banners to be displayed in town. Information is available on line or at the Town Office. Questions may also be directed to Councilman Balistreri, Tracy Broderick or Pat Poletto. Secondly, Governor Cuomo has signed the new LOSAP (volunteer fire fighters “Length Of Service Awards Program”) increase bill, raising the annual contribution. He noted that this will have to go to referendum, most likely in November, so implementation would not be until 2021.

**WARRANTS:**

Warrants No. 191129 through 191255, No. 10189001 through 10189009 and No. 11019001 through 11019006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Sullivan. Unanimously approved.

Individual fund expenses were as follows:

General	\$	89,613.50
Highway	\$	49,775.48
Water	\$	25,956.30
Sewer	\$	308.59
Special Sewer District	\$	377.31
Special Water District #11	\$	0.00
Special Fire Districts	\$	28,502.65

**FURTHER COMMENTS FROM VISITORS:**

None.

At 7:30 p.m. Supervisor Herrington made a motion to enter into Executive Session to discuss the upcoming bargaining negotiations between the Town and the CSEA, the union representing the Town Highway and Water department employees. The motion was seconded by Councilman Christian and unanimously approved.

At 8:25 p.m. Councilman Christian made a motion to end the Executive Session and return to the regular meeting. The motion was seconded by Councilman Casale and unanimously approved.

It was noted that no actions were taken during Executive Session, only discussions.

**ADJOURNMENT:**

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Casale. Unanimously approved. The meeting adjourned at 8:30 p.m.

Respectfully submitted,

William J. Lewis  
Town Clerk