

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
DECEMBER 12, 2019, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Christian, Councilman Sullivan, Councilman Casale and Councilman Balistreri.

Board Members Absent: None.

Also Present: Town Attorney, Thomas Cioffi and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:10 p.m.
All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

None.

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Christian. Unanimously approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis gave his report for the month of November. \$5,327.80 will be remitted to the Supervisor's office. Recycling fees accounted for \$3,443.55, Community Center rental fees for \$900.00, Dog Licensing fees for \$276.00 and miscellaneous fees for \$708.25. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Brandon Hill

Mr. Hill was not able to attend the meeting. A written report has been received. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley gave his report for the month of November. All monthly water tests were completed. Two water main breaks occurred and were repaired. One on Brunswick Road and one on Roosevelt Ave. Service boxes in the Palubniak Development, behind the Eagle Mill's Fire Department and will be replacing meters there as appointments are made. The department assisted Troy in locating water main leaks that were affecting their ability to pump to their High Service tanks. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Charles Golden

Mr. Golden gave his report for the month of November. The report showed \$7,322.75 was collected for Building Permit and Zoning Variance/Planning Board Fees. 14 building permits were issued or renewed, 85 building inspections were performed and active permits totaled 298. The department had 3 code call outs, 9 code complaints, 9 code complaint inspections, no fire inspections, an additional 5 follow up inspections and continued inspecting vacant/abandoned properties. No additional vacant/abandoned properties have been identified

with the Assessment Department. There are 6 Planning Board projects open or approved and 9 with the Zoning Board. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Christian. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of November. Other than routine matters, his work included the following: Attended several internal meetings with Town personnel and one external meeting regarding the upcoming collective bargaining contract negotiations with the CSEA; Participated and commented in a meeting regarding SEQRA issues on the proposed Brunswick Acres PDD; Worked with the Supervisors Office on personnel and purchasing issues; Had two hours of training for the Legal Research Database Access subscription; Prepared Resolutions for consideration at this evenings meeting; Provided legal research and opinion for various town employees and officials; Participated with the Supervisors office regarding the upcoming January Organizational Meeting. Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Casale. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of November. She worked extensively with a researcher from Larson Fisher Associates, a historic restoration and planning service, to discover and research materials related to the home at 1001 Hoosick Road which was demolished to make way for the new Stewart's store. This information is required and will be filed with the NYS Office of Parks, Recreation and Historic Preservation, as well as the NYS Museum and other historical societies. As a result of the Forest Park Cemetery Tour in October, several college students have requested information for school projects, with one visiting with Sharon, touring the cemetery and taking photographs. The student has been in touch for additional information. Two requests to conduct paranormal studies at the cemetery were denied. Sharon noted that the Joseph Hidley exhibit she had worked and reported on was presented by the Albany Institute of History and Art. Motion to accept the report was made by Councilman Sullivan and seconded by Councilman Balistreri. Unanimously approved.

A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of November. Revenues for the month were \$2,814.00 for bag purchases, \$206.25 for metal recycling and \$536.25 in fees for miscellaneous appliances. Expenses were \$2,170.27 for landfilled refuse, \$412.64 for single stream recyclables and \$449.75 for CFC recovery. 19.02 tons of materials were recycled and 18.21 tons landfilled for the month. Motion to accept the report was made by Councilman Christian and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Sara Hopkins (done)

Ms. Hopkins gave her report for the month of November. For the month there were 4987 circulated items, including 1196 digital circulations and the customer count was 2338. The computers logged 108 sessions. There were 34 programs with 585 attendees. There were 259 participants in children's events and 326 participants in adult events. Program schedules (new and continuing), special events and news items are available at www.brunswicklibrary.org. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A written report will be submitted and when available will be on file in the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 79 Postponed until the end of meeting.

Resolution No. 80 Resolution Adding an Optional Form of Payment for the Length of Service Award Programs Sponsored by the Town of Brunswick. The foregoing Resolution, offered by Councilman Balistreri and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 81 Resolution Appointing and Fixing Compensation of Justice Court Clerk. The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 82 Resolution Authorizing and Fixing Amount of Partial Refund of Subdivision Filing Fee. The foregoing Resolution, offered by Councilman Sullivan and seconded by Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Abstain. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 83 Resolution Approving Adoption of Negative Declaration Pursuant to State Environmental Quality Review Act for Brunswick Acres Planned Development District.

Prior to the vote on this Resolution, Supervisor Herrington asked Planning Board attorney Andrew Gilchrist and Consulting Engineer Ron Laberge of Laberge Engineering to review the processes completed to this point, including the application, Public Hearing and the conclusions arrived at for completion of the SEQRA review/determination. Having done so, this Resolution was acted upon.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 84 Resolution Approving Application for Brunswick Acres Planned Development District.

Prior to the vote on this Resolution, Supervisor Herrington again asked Planning Board attorney Andrew Gilchrist to review the conditions attached to this Resolution for discussion. Councilman Sullivan questioned the possibility that homeowners might use the conservation areas in their parcels to run motorized recreational vehicles to the detriment of the adjoining landowners. This was discussed and all Board Members ultimately agreed that an additional condition should be attached to the deed restrictions on these conservation areas to include the prohibition on the use of motorized recreational vehicles within the conservation areas, “including but not limited to motorcycles, all-terrain vehicles and snowmobiles”. The exact wording will be added and will be included in all future documentation regarding this PDD throughout application process. This Resolution was then acted upon.

The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Christian, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

Dr. Angelina Maloney, Brittonkill Central School District Superintendent, wrote to Supervisor Herrington thanking him for sending Highway Department equipment and crews to help dig out from the snowstorm at the start of December. The snowbanks were unmanageable and dangerous. Quote: “This spirit of cooperation is one of the many things that makes our community so wonderful.”

OLD BUSINESS:

None.

NEW BUSINESS:

Scheduling a date and time for the Year End Board Meeting was discussed. It was unanimously agreed to hold the Year End Meeting on Thursday, December 26, 2019, at the Town Hall, commencing at 6:00 p.m.

Scheduling a date and time for the 2020 Organizational Board Meeting was discussed. It was unanimously agreed to hold the Organizational Board Meeting on Thursday, January 2, 2020, at the Town Hall, commencing at 5:30 p.m.

Councilman Balistreri wanted to note that the Veteran Flag program has kicked off and thanked Tracy Broderick for her help with this. Information is available on the town website or at the office.

WARRANTS:

Warrants No. 191256 through 191334, No. 112919001 through 112919009 and No. 121319001 through 121319006 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Sullivan. Unanimously approved.

Individual fund expenses were as follows:

General	\$	62,549.23
Highway	\$	34,928.05
Water	\$	52,651.27
Sewer	\$	399.61
Special Sewer District	\$	465.41
Special Water District #11	\$	0.00
Special Fire Districts	\$	5,100.00

FURTHER COMMENTS FROM VISITORS:

Mrs. Ann Clemente, speaking on behalf of the Brunswick Community Library, expressed their heartfelt thanks to Councilman Dan Casale, who is retiring from the Town Board this year, for his continuous support. In addition to being a Board Trustee, he has he has selflessly volunteered his time and labor for programs and events.

Resolution No. 79 Resolution Recognizing Town Councilman Daniel F. “Dan” Casale for his twelve (13) years of dedicated Service as a Member of the Brunswick Town Board. Town Attorney Thomas Cioffi read the Resolution in its entirety for the record. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Balistreri, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Abstain; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Supervisor Herrington presented Dan with a commemorative clock and thanked him again for all his service, after which Dan shared a few thoughts of his own with everyone. The meeting was then adjourned for a small reception with cake and ice cream.

ADJOURNMENT:

Supervisor Herrington made a motion to adjourn the meeting, seconded by Councilman Balistreri. Unanimously approved. The meeting adjourned at 8:45 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk