

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
MAY 10, 2018, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Sullivan, Councilman Christian Councilman Casale and Councilman Balistreri.

Board Members Absent: None.

Also Present: Town Attorney, Thomas Cioffi, and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:10 p.m.

All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

None.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Christian. Unanimously approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis gave his report for the month of April. \$6,923.83 will be remitted to the Supervisor's office. Recycling fees accounted for the majority of monies received, with Community Center, dog license and miscellaneous fees making up the balance. The Community Center had 5 new reservations, and the Beach Pavilion 3. 2018 Summer Camp registration info was available, was posted on the Town website, and we received 2 applications last month. Traditionally, the majority of registrations are received in May and early June. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Brandon Hill

Mr. Hill gave his report for the month of April. Department work included: Asphalt & dirt road patching; Culvert and Catch basin maintenance; Removing downed trees from wind damage; Hauling cardboard to recycler; Sweeping Town roads; Assisting NYS DOT sweeping RT 7 sidewalks; Assisting Water Department with repairs; Removing winter equipment from trucks; Working on and rolling all sports fields; Mowing sports fields; Continuing with spring brush and leaf bag pickups; Repairing and painting picnic tables; Hauling cardboard; Fixing/replacing road and street signs. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley gave his report for the month of April. All water sampling was completed. A recent sampling at Water District #11 showed a bacterial problem and a boil water advisory was issued. Re-sampling has been done. Other work included: Cleared a sewer main blockage on North Lake Ave. which led to the cleaning of the main from Liberty Road to Frear Park Drive; Repaired a tapping sleeve on McChesney Ave. and McChesney Ave. Ext.; Performed root

treatment on Coolidge Ave. and Otsego Ave.; Assisted with installation of water service to the new Cumberland Farms; Tested and sanitized new water service to Value Space Storage; Responded to several property management issues related to water or storm water; Visited several major projects for storm water compliance. Motion to accept the report was made by Councilman Casale and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella gave her report for the month of April. The report showed \$32,417.35 was collected for Building Permit and Zoning Variance/Planning Board Fees. 29 new building permits were issued, 198 building inspections were performed and active permits totaled 295. The department had 2 code call outs, 4 code complaints and 4 code complaint inspections were performed. Additionally, 1 fire inspection and 10 follow up inspections were completed. There are 7 Planning Board and 4 Zoning Board projects open or granted. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of April. Other than routine matters, his work included the following: Worked with the Town Supervisor and the Highway Superintendent on a union grievance concerning vacation time; Worked with the Supervisor's office on a grant application; Worked with the Highway Superintendent on the purchase of a heavy truck; Attended meetings with the Planning Board attorney on building code matters concerning solar installations; Prepared Resolutions being presented before the Town Board this evening. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved.

Town Historian: Sharon Zankel

Mrs. Zankel gave her report for the month of April. She has continued working on several previously reported projects. She has been working with an official from the Church of Christ Disciples congregation, whose church, located at 1 Maple Ave. in Eagle Mills, is currently for sale. They are reviewing records which may be of historical value for inclusion in the Brunswick Historical Society's archives. Research and information were provided for a Maine woman about her childhood home in Brunswick, for a Colorado woman visiting town to locate four ancestors buried at Forest Park Cemetery and for a Civil War historian about a town resident who served in the 165th Regiment. Friends of the Brunswick Library will be holding a 30th Anniversary picnic on August 5th at the Brunswick Elks and she is planning an exhibit of their history. Contributions of items for this exhibit would be welcome. Motion to accept the report was made by Councilman Sullivan and seconded by Supervisor Herrington. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster gave his report for the month of April. After expenses, there were revenues of \$899.07. 20.24 tons of material were recycled and 19.27 tons landfilled for the month. He noted that our certified electronic waste contractor is not very timely with invoicing, resulting in some monthly expense reports being a bit skewed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Casale. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Natalie Hurteau

Mrs. Hurteau gave her report for the month of April. Print and eBook circulations were up slightly from March. A premium plan is being looked at for eBooks that would give reservation priority to Brunswick Library cardholders for eBooks owned by the library. The tutoring program is so well attended, they have had to utilize the main room to handle the crowd. The Easter egg hunt was discussed again with the possibility of the Community Center as next year's location and also some changes to the structure of the event. The NYS Aid for Libraries Grant application portal opens June 1st. They are applying and, if successful, plan further renovations and possibly going completely wireless. Garden Day will be Friday, June 1st and will include a bake sale, book sale and vendors. This will also be the kick off for their Farmer's Market. The library went "Fine Free" April 1st and the response has been excellent even having a positive impact on donations. There will be a questionnaire in the next Town Newsletter and she hopes everyone will take the time to participate. Program schedules, special events and news items are available at www.brunswicklibrary.org. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Unanimously approved. A copy of the written report is on file in the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 37 Resolution to Effect Changes in the February 2018 Water and Sewer Rolls. The foregoing Resolution, offered by Councilman Sullivan and seconded by Councilman Casale, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 38 Resolution Amending Adopted 2018 Annual Budget (Special Fire Districts #1 - #5 Fund). The foregoing Resolution, offered by Councilman Christian and seconded by Supervisor Herrington, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Abstain; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted

Resolution No. 39 Resolution Amending Adopted 2018 Annual Budget (Highway Fund). The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was duly put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

Brandon Hill, Highway Superintendent, received a letter from Dr. Angelina Mahoney, Superintendent of Schools, thanking him for rolling out both their baseball and softball fields.

OLD BUSINESS:

None.

NEW BUSINESS:

Copies of the final report of an audit of the Justice Court, prepared by the Office of the State Comptroller, was distributed to all Board Members by the Town Clerk. Members were advised that there is a ninety (90) day period within which they may send a letter of response to the Comptroller's Office if desired. Notice of receipt of the report and its availability for public inspection was also published in The Record Newspaper as required.

Highway Superintendent, Brandon Hill, introduced everyone to Sean Delamater, the new Deputy Highway Superintendent.

WARRANTS:

Warrants No. 180420 through 180519, No. 42018001 through 42018009 and No. 50418001 through 50418006 were presented. Councilman Sullivan made a motion to approve the warrants, seconded by Councilman Christian. Unanimously approved.

Individual fund expenses were as follows:

General	\$ 67,770.94
Highway	\$ 100,530.37
Water	\$ 8,556.68
Sewer	\$ 803.63
Special Sewer District	\$ 398.51
Special Fire Districts	\$ 9,870.00

FURTHER COMMENTS FROM VISITORS:

None.

ADJOURNMENT:

Councilman Balistreri made a motion to adjourn the meeting, seconded by Councilman Sullivan. Unanimously approved. The meeting adjourned at 7:53 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk