

**TOWN OF BRUNSWICK
REGULAR TOWN BOARD MEETING
MAY 12, 2016, 7:00 P.M.
TOWN HALL**

Board Members Present: Supervisor Herrington, Councilman Sullivan, Councilman Christian, Councilman Casale and Councilman Balistreri.

Board Members Absent: None

Also Present: Town Attorney, Thomas Cioffi and Town Clerk, William J. Lewis.

Supervisor Herrington called the meeting to order at 7:05 p.m.

All joined in with the salute to the flag.

VISITORS WHO WISH TO SPEAK:

Mr. James Kunosian, representing Stonefield Engineering & Design, and Bank of America, presented a proposal for a standalone Bank of America ATM, to be located in the WalMart Plaza parking lot. While the Board discussed this a while he was informed that since the site was in a Planned Development this would constitute an amendment to the original plan and would require several steps to even be considered. They include filing fees, public hearings and more. He acknowledged this and will begin the proper process.

BUSINESS MEETING:

MINUTES OF THE PREVIOUS MEETING:

Councilman Sullivan made a motion to accept the Minutes of the previous meetings, seconded by Councilman Casale. Approved.

REPORTS:

Town Clerk: William J. Lewis

Mr. Lewis submitted a written report for the month of April. \$8,951.38 will be remitted to the Supervisor's office. Community Center and Recycling fees made up the majority of monies received. Summer camp registrations and employment applications are still trickling in. Motion to accept the Town Clerk's Report was made by Councilman Casale and seconded by Councilman Balistreri. Approved. A copy of the written report is on file in the Town Clerk's Office.

Highway Superintendent: Doug Eddy

Mr. Eddy read his report for the month of April. Road work included sign replacement, ditch cleaning, road sweeping, tree and brush trimming, catch basin clearing and road patching/grading. They hauled baseball mix for the sports fields, sand for the Town Beach and stockpiled gravel at the Town yard. Also for the sports fields, they assembled new bleachers for the football field and built new benches for the soccer fields. Motion to accept the report was made by Councilman Christian and seconded by Supervisor Herrington. Approved. A copy of the written report is on file in the Town Clerk's Office.

Water & Sewer Report: Bill Bradley

Mr. Bradley read his report for the month of April. All required water samplings were completed. The department installed two new fire hydrants, rebuilt a water meter at the North Lake pump station and repaired a service line on Muriel Drive. Mr. Bradley is still compiling information for the Clums Corners Water Supply Grant and working on storm water management, sewer and water details involving several construction projects in town. Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Approved. A copy of the written report is on file in the Town Clerk's Office.

Code Enforcement: Karen Guastella

Ms. Guastella read her report for the month of April. The report showed \$13,321.00 was collected for Building Permit and Zoning Variance/Planning Board Fees. 32 new building permits were issued, 55 building inspections were performed and active permits totaled 323. She had 2 code call outs, 11 code complaints and made 11 code complaint inspections. Motion to accept the report was made by Councilman Balistreri and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

Town Attorney: Thomas Cioffi

Mr. Cioffi gave his report for the month of April. Other than routine matters, he met twice with a representative of the U.S. Labor Department to review some of the Town's personnel practices, finalized a settlement of a tax assessment matter, met with Town consultants concerning an employee benefit issue, advised the Supervisor's Office concerning an issue in interpretation of the Collective Bargaining Agreement, worked with the Highway Department on the proposed purchase of equipment for the garage and participated in a meeting concerning the grant application for the Clums Corners water aquifer development. He also has been working on purchasing and personnel matters with the Supervisors Office, Motion to accept the report was made by Supervisor Herrington and seconded by Councilman Casale. Approved.

Town Historian: Sharon Zankel

Mrs. Zankel read her report for the month of April. She responded to historical requests from the Brunswick Historical Society, The Center Brunswick Cemetery Association and inquiries from two separate individuals considering purchase of properties listed as "historical" by the realtors. She assisted the Gilead Lutheran Church researching prior building modifications in anticipation of future projects. Volunteers continue to work on the Center Brunswick Cemetery on Route 278 and an online site for donations to assist with materials/equipment is being considered. She made a presentation to the Gilead Lutheran Church about the Historians roll in various activities and significance of the church's history. She also attended a Rensselaer County Historians meeting at the new Poestenkill Heritage Center where final plans were made for the "Then and Now" exhibit being assembled. Motion to accept the report was made by Councilman Christian and seconded by Councilman Sullivan. Approved. A copy of the written report is on file in the Town Clerk's Office.

Recycling Coordinator: Thomas Engster

Mr. Engster read his report for the month of April. After expenses, there were revenues of \$1,336.81. 43.58 tons of material were recycled and landfilled for the month. Councilman Sullivan asked if a report on proceeds/losses concerning the e-waste handled could be compiled. This will be addressed. Motion to accept the report was made by Councilman Christian and seconded by Councilman Balistreri. Approved. A copy of the written report is on file in the Town Clerk's Office.

Library Report: Ms. Natalie Schipano

Ms. Schipano read her report for the month of April. Circulation was up again and for the year was up 13%, highest of all twenty nine libraries in UHLA. All the programs have been running well and will continue. She attended a workshop at the UHLA concerning an available construction grant and has another scheduled for late May. A representative from the Alzheimer's Association will be giving a free lecture in June and if well received the library may set up a support group meeting, open to the public. The Summer Reading Program is almost in place and registration will start June 22nd. Full schedule & news available at www.brunswicklibrary.org Motion to accept the report was made by Councilman Casale and seconded by Councilman Christian. Approved. A copy of the written report will be on file in the Town Clerk's Office.

RESOLUTIONS:

Resolution No. 42 Resolution Approving and Authorizing Acceptance of Quotation for Purchase, Delivery and Set-up of Four (4) Mobile Wireless Column Lifts and Four (4) Screw Type Adjustable Jack Stands, Pursuant to National Joint Powers Alliance Cooperative Contract. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 43 Resolution Accepting Proposal for Actuarial Services. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Casale, was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 44 Resolution Authorizing Payment of Back Wages to Former Town Employee. The foregoing Resolution, offered by Supervisor Herrington and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Resolution No. 45 Resolution Adopting 2016 Town Highway Plan. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Sullivan, Voting Aye; Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

Prior to the following resolution, Supervisor Herrington asked Mr. Chris Krahling, Project Manager for the Agriculture Stewardship Association, to outline the intent of the proposal referenced in Resolution No. 46 now in front of the Town Board. Mr. Krahling explained that the proposal was for a NYS Grant to fund the purchase of development rights and easements concerning the property of the Wagner Farm on Garfield Rd. in the Town of Brunswick. If successful, this would designate the property as forever farmland allowing only limited future construction to farm family and workers residences or farm related structures. The resolution endorsing the proposal is a requirement of the grant and does not involve or require future involvement by the Town.

Continuing;

Resolution No. 46 Resolution Endorsing Proposal of the Agricultural Stewardship Association to the NYS Department of Agriculture and Markets for a Farmland Protection Implementation Grant to Fund the Purchase of Development Rights and Obtaining a Conservation Easement in Connection with Wagner Farms. The foregoing Resolution, offered by Councilman Christian and seconded by Councilman Sullivan, was put to a roll call vote as follows: Councilman Christian, Voting Aye; Councilman Casale, Voting Aye; Councilman Sullivan, Voting Aye; Councilman Balistreri, Voting Aye; Supervisor Herrington, Voting Aye. The foregoing Resolution was thereupon declared duly adopted.

CORRESPONDENCE:

A letter was received by Historian Sharon Zankel from the Gilead Lutheran Church's "Multi-Committee", thanking her for her presentation at their "Story Dinner". The members found it quite enlightening and hoped she would return at another time. They also thanked her for the donation back to the church, of the voluntary fee collected for her toward the Brunswick Historical Society, where it will be applied towards their goal of repair and protection of the church's stained glass windows.

OLD BUSINESS:

None.

NEW BUSINESS:

The Summer Concert Series schedule is set and will be published soon.

WARRANTS:

Warrants No. 160447 through 160570, No. 4221601 through 4221613 and No. 5061601 through 5061612 were presented. Councilman Christian made a motion to approve the warrants, seconded by Councilman Sullivan. Approved.

FURTHER COMMENTS FROM VISITORS:

None.

EXECUTIVE SESSION:

At 8:20 p.m. Supervisor Herrington made a motion to enter into Executive Session to discuss a personnel matter, seconded by Councilman Balistreri. Approved.

At 8:55 p.m. Councilman Balistreri made a motion to return to the Regular Meeting, seconded by Councilman Casale. Approved. There were discussions only during Executive Session and no actions were taken.

ADJOURNMENT:

Councilman Christian made a motion to adjourn the meeting, seconded by Councilman Balistreri. Approved. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

William J. Lewis
Town Clerk